



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	MAHARANA PRATAP NATIONAL COLLEGE, MULLANA (AMBALA)
• Name of the Head of the institution	DR. RAJSHREE KHARE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01731297850
• Mobile no	9466018480
• Registered e-mail	mpncambala@gmail.com
• Alternate e-mail	rajshreekhare@gmail.com
• Address	V.P.O. MULLANA TEH. MULLANA DISTT. AMBALA
• City/Town	Ambala
• State/UT	Haryana
• Pin Code	133203
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	KURUKSHETRA UNIVERSITY, KURUKSHETRA				
• Name of the IQAC Coordinator	DR. J.P. SAINI				
• Phone No.	9416194041				
• Alternate phone No.	01731297850				
• Mobile	9416194041				
• IQAC e-mail address	mpncambala@gmail.com				
• Alternate Email address	drjpsaini839@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://mpncmullana.ac.in/uploads/images/2022-05-20-04/00811725a18f03fb5b6bd87d78c678f9.pdf">http://mpncmullana.ac.in/uploads/images/2022-05-20-04/00811725a18f03fb5b6bd87d78c678f9.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://mpncmullana.ac.in/uploads/images/2022-05-19-04/9fb3dcb2ca2a99e4040bde7574d5cf06.pdf">http://mpncmullana.ac.in/uploads/images/2022-05-19-04/9fb3dcb2ca2a99e4040bde7574d5cf06.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	C+	60-65	2003	21/03/2003	21/03/2008
<b>6.Date of Establishment of IQAC</b>			15/07/2019		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MPN (PG) College, Mullana (Ambala)	PMS	Central Government	2020-21	2054529
MPN (PG) College, Mullana (Ambala)	Salary	State Government	2020-21	33300000
MPN (PG) College, Mullana (Ambala)	Pension	State Government	2020-21	7643902
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>			<a href="#">View File</a>	
<b>9. No. of IQAC meetings held during the year</b>			<b>2</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>			No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>			<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
Assistance Professors were motivated (by providing financial support) to maintain their API score by attending Orientation Course/Refresher Courses/National and international				

seminars/conference/Symposium/workshop. They were also motivated to carry out research and publish their research work in reputed journals.

Management committee members were elected as office bearers of College governing body i.e. President, Vice-President, General Secretary and Treasurer, through election, which was successfully conducted on 26-10-2020 in the presence of Observers from University and HEC

During Lock down various online activities were conducted. Various committees and NSS, NCC groups conducted webinars and various competitions like essay writing, mask making, cooking without heat, plantation, Yoga/meditation, slogan writing, poster making, video presentation, etc. for the students to reduce their stress level and boost their morale.

Periodical inspection was successfully conducted on 13-7-2021 by the team from Kurukshetra University, Kurukshetra and all the discrepancies, mentioned in previous inspection report conducted in 2017 were successfully rectified.

College also initiated the process of NAAC accreditation to assure quality education and uplift of students from rural areas.

## **12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To initiate the process of election to elect office bearers in College Governing body.	The process was successfully initiated by the Principal as Ex-officio Secretary of Governing Body and office bearers were elected on 26-10-2020.
To maintain the cleanliness in the college campus and surroundings. To renovate the existing infrastructure	Campus cleanliness is a regular process. College building was repaired and painted.
To motivate Assistance Professors to maintain their API score for CAS	Financial support was provided to the faculty to attend FDPs/Orientation/Refresher courses.
To initiate the process of Periodical Inspection to be conducted by Kurukshetra	Periodical inspection was successfully conducted on 13-7-2021 and all discrepancies

University	mentioned in previous inspection report were rectified
To initiate the process of NAAC Accreditation	After thorough discussion It was decided that college should apply for NAAC accreditation in 2024. To initiate the process all seven criteria's were distributed among faculty members. Filling of data will be initiated from 2019 onwards
To conduct various academic activities through offline or online mode depending upon the spread of covid-19 pandemic.	During Lock down various online activities were conducted. Various committees and NSS, NCC groups conducted webinars and various competitions like essay writing, mask making, cooking without heat, plantation, Yoga/meditation, slogan writing, poster making, video presentation, etc. for the students to reduce their stress level and boost their morale.
To conduct certificate courses to enhance student skills	Certificate courses on
To write off various old documents of the college and library books	Various documents/registers/correspondences /students report/receipt booklets etc. were disposed off as per university norms. Out dated/damaged/books out of syllabus were disposed off after recommendations of library committee
To purchase/update the present fees software	Fees software was upgraded by the concerned company to cope up with online admissions and online payments of fees
To increase the bandwidth to 100 MBPS for proper net connectivity	BSNL optical fiber connection was installed to increase the bandwidth for good net connectivity and to make campus fully Wi-Fi.

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>No</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>MPN EDUCATIONAL SOCIETY MULLANA (AMBALA)</td> <td>11/05/2021</td> </tr> </tbody> </table>		Name	Date of meeting(s)	MPN EDUCATIONAL SOCIETY MULLANA (AMBALA)	11/05/2021
Name	Date of meeting(s)				
MPN EDUCATIONAL SOCIETY MULLANA (AMBALA)	11/05/2021				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>28/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-21	28/02/2022
Year	Date of Submission				
2020-21	28/02/2022				
<b>15. Multidisciplinary / interdisciplinary</b>					
<b>16. Academic bank of credits (ABC):</b>					
<b>17. Skill development:</b>					
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>					
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>					
<b>20. Distance education/online education:</b>					

## Extended Profile

### 1. Programme

1.1

48

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**2.1 419

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 196Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 98

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**3.1 20

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 17

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>48</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>419</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>196</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>98</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>20</b>
File Description	Documents
Data Template	No File Uploaded



3.2	17
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	1641948
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by the Kurukshetra University, Kurukshetra through its Boards of Studies. Thus college has no scope to include their own chapters in the curriculum and same curriculum is adopted by the college. Faculty members have been members of Board of Studies and their sub-committees, substantially contributed to the curriculum development. The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty. Courses are allocated to the faculty members based on their expertise & subject preferences. Moreover, faculty members prepares a detailed course plan including the text book(s), reference book(s), web resource(s) and ICT tool(s) for each topic. Unit Tests are conducted periodically and its results displayed and discussed with the students in the class room. The college teachers follow the teaching plan in the schedule of their working hours. The periodic tutorial / class test / examination are conducted in

order to assess the students. The examination results are reviewed and remedial classes are conducted for weaker students. Teachers put their best efforts to ensure quality and to enhance academic growth.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/drive/folders/1BQm9zQc5Lj_044MY2UZaA73ZtuiRxdk?usp=sharing">https://drive.google.com/drive/folders/1BQm9zQc5Lj_044MY2UZaA73ZtuiRxdk?usp=sharing</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each session, Kurukshetra University, Kurukshetra notifies an academic calendar for all the programs, which contains the date of commencement of semester, last working day of the semester and dates for semester examinations. College follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The academic calendars help faculty members to plan their respective course delivery, research work, academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. Subject-wise two assignments are taken from the students from each semester. There is a well-defined process for the conduct of CIE as per the calendar of events.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://mpncmullana.ac.in/academic-calendar.html">http://mpncmullana.ac.in/academic-calendar.html</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the**

**C. Any 2 of the above**

**following academic bodies during the year.  
Academic council/BoS of Affiliating  
University Setting of question papers for  
UG/PG programs Design and Development  
of Curriculum for Add on/ certificate/  
Diploma Courses Assessment /evaluation  
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**NA**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

33

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that helps in this endeavor.

**Gender Sensitization:** The College has Women Cell provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security.

**Environment and Sustainability:** N.S.S and NCC units of the college promote environmental protection through tree plantation and other sustainable development programs. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns of statues of national heroes. Nature interpretation centre was established in the college. Various activities were conducted under the aegis of this centre.

**Human values:** Beside the syllabus, the institution organized programmes to inculcate human values in students and staffs.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**Nil**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

**0**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**419**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

317

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admits students from a variety of socio-economic backgrounds. The college conducts every possible measure to assess the levels of learning of its students. During the time of admission, all the aspiring students are counseled, guided and oriented so as to make them aware about the course, mode of internal assessment, university examination and evaluation system. Also, they are made aware of co-curricular activities (N.S.S., N.C.C. etc) rules and regulations of the institution as well as facilities available in the college. The complete detail of the courses offered, co-curricular activities, rules and regulations, various cells/committees etc. is published on the college website. At the beginning of each course, faculty assesses the learning levels of the students through interaction/discussion and oral/written assessments in the class. Subsequently, on the basis of their competence, remedial classes for slow learners and Add-on Courses for bright students are planned.. After the completion of syllabus, revision classes are carried out to facilitate all the students. Teachers are available in the college to take up the doubts and problems after regular classes also.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1Ta7LsjgWefpfuJ7LwJUNilZsiMs85rm-/view?usp=sharing">https://drive.google.com/file/d/1Ta7LsjgWefpfuJ7LwJUNilZsiMs85rm-/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
419	19

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College encourages student-centric learning methods. Interactive teaching learning classroom sessions ensure the maximum students participation. Discussions, quizzes, presentations by the students facilitate the student-centric approach. Regular participative activities such as group discussions, assignment projects, webinars, extension lectures, N.S.S. and N.C.C. activities are organized and students actively participate in these activities. Students' support systems are available in the college like Library, canteen, sports ground, wi-fi facility etc. Students are encouraged towards cleanliness, discipline, self-motivation, social awareness, environmental awareness through various activities such as cleanliness drives, rallies, tree-plantation, extension lectures and seminars/webinars. To ensure over-all development of students, various committees and Cells are framed such as Cultural Committee, Sports Committee, Career counseling cell, Women Cell, Nature Interpretation Centre, Gender sensitization committee etc. The events organized by these committees not only play a pivotal role in flowering the personality of the students along with academics but also prepare them for successful personal, professional and social lives. Life skills such as collaboration, team spirit, leadership, out of box thinking, positive attitude, human values, ethics, social and environmental awareness, initiative etc are infused in the students through various activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://mpncmullana.ac.in/events">http://mpncmullana.ac.in/events</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to enrich and supplement the teaching and learning process. Due to the



successive lockdowns during the current session and following the new normal, online teaching mode was adopted. It is quite pertinent to mention here that college caters to the students from rural areas and had to face a wide range of problems related to non-availability of mobile phones/lap-tops, disruptive and poor internet connectivity and low band-widths. Despite of this, online mode was adopted. Teachers used online platforms like Google Meet, Microsoft Teams, Zoom, Google Classroom for online teaching-learning. Relevant study material, videos, power-point presentations were shared with the students. Also, WhatsApp groups, one-to-one telephonic conversations, E-mails and College website are used to communicate, make announcements, address queries and share important information. Photo copy facility and Wi-fi facility is also available in the campus for the students and staff. Apart from this, various online events of international/national, state, college level were hosted by the College.

Not only Examination Forms were filled through Google Forms but the Students' Satisfaction Survey was also undertaken through Google Forms. Hence, the College is using ICT as an effective tool in the teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

290

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For awarding the Internal Assessment, guidelines of Kurukshetra University are followed. The division of internal assessment is 10 Marks for Assignments, 5 Marks for Tests/Project, and 5 Marks for Attendance. The internal assessment components are unit-test1, unit-test 2, Assignment Project 1, Assignment Project 2 and regularity/attendance of the student.

Test 1 and Test 2:

Date sheets and notifications of Internal assessment regarding class-tests (1 and 2), Assignments/projects is circulated/communicated in classrooms, displayed on the notice board and uploaded on the WhatsApp groups. The pattern i.e. division of marks is communicated to the students prior to the class tests.

Assignments:

The students are asked to submit two Assignments (1 and 2) during the semester. The content and deadline of the Assignment is communicated by the respective teacher in class and also through WhatsApp groups. Faculty evaluates the assignments based on parameters namely content, timely submission, clarity, neatness, etc.

Attendance:

Students are awarded marks for attendance as per the guidelines of Kurukshetra University.

All these components are added and the final internal assessment awards are compiled by the concerned faculty members and finally

approved by the Controller of Examination.

Hence, the whole procedure of internal assessment is methodical and transparent.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://mpncmullana.ac.in/student-grievances.html">http://mpncmullana.ac.in/student-grievances.html</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College follows a transparent and efficient method in terms of dealing with the examination related grievances.

#### 1. Internal Assessment:

An Examination Committee is framed which is headed by a senior faculty as Controller, Examination and other teaching and non-teaching staff as its members. This Committee deals with all the issues related to the conduct and evaluation process.

Faculty evaluates answer-sheets within a week of the conduct of tests and discusses the solution/answers with the students; evaluates the assignments and awards marks for the attendance as per Kurukshetra University rules.

At last, all the components of internal assessment are compiled and communicated to the students.

#### 2. Semester-end Examination

The semester-end examination is conducted in the College under Controller, Examination and his/her committee and invigilation duties are assigned to all the faculty members.

Owing to Covid-19 restrictions and as per the guidelines of Kurukshetra University, Semester-end examination was conducted online and evaluation of answer-sheets was undertaken by the in-house concerned faculty.

Further, if a student has any grievances related to evaluation of university answer scripts/uploading of internal assessment, the

College Examination Committee immediately intervenes and resolve the issue.

Hence, the internal examination system is transparent, time-bound and efficient.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://docs.google.com/forms/d/e/1FAIpQLSd1NpY_a1XGRHbCsvMVUv-4lUH_xKW_DaMetmu7RrxnUoVT6g/viewform?usp=sf_link">https://docs.google.com/forms/d/e/1FAIpQLSd1NpY_a1XGRHbCsvMVUv-4lUH_xKW_DaMetmu7RrxnUoVT6g/viewform?usp=sf_link</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college has drafted and planned a well-defined set of learning outcomes for all the Programmes offered and the same has been uploaded on the College website as well. The Vision and Mission of the College emphasizes on promoting value education through motivated and trained faculty so as to prepare the students to accept the challenges of their future personal, professional and social lives. The College has a proper mechanism of communication of the learning outcomes of the Programme and Courses offered. The Programme outcomes, programme specific outcomes and papers offered are available in the respective departments for ready reference of the teachers and the students. Copies of the same have been uploaded on the college website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://mpncmullana.ac.in/program-outcomes.html">http://mpncmullana.ac.in/program-outcomes.html</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Program Outcomes and Program Specific Outcomes of the relevant courses are assessed through direct and indirect methods. Direct method includes assessing/examining/observing student's knowledge

or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, internal exams and assignments. At the end of each semester, university conducts examinations and based on the result published by university the course outcomes are measured. Besides this the class-tests (1& 2), project assignments also act as a tool to assess the POs and PSOs. Also, the PO is assessed using indirect assessment tools (Student Feedback Forms and Student Satisfaction Surveys). After the assessment of the POs using both the direct and indirect assessment tools, the overall results from the assessments of the PO are compared with the expected attainment. If the expected attainment level is reached, the PO is considered satisfied.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

98

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/drive/folders/1XQyqPurTdBfgtMhqMpHoF-aQSTJ90Jn7?usp=sharing">https://drive.google.com/drive/folders/1XQyqPurTdBfgtMhqMpHoF-aQSTJ90Jn7?usp=sharing</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://mpncmullana.ac.in/uploads/images/2022-01-24-02/10ac87e6e85d06c0e4234965bc4e7227.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****Nil**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides****Nil**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****Nil**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution provides healthy atmosphere, infrastructure, resources and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. In the institution there is Commerce Association, English Association, Hindi Association, Women Cell, N.C.C., N.S.S., Sport Club and Legal Literacy Cell etc. through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge. Activities conducted by language associations are helpful to enhance the skills of languages and creative thinking. Women Cell is a very good platform for girl students to express themselves. Activities conducted by it are helpful to build the confidence in them. N.C.C. conducted various programmes such as Celebration of Azadi ka Amrit Mahotsav, Republic Day, Independence Day, Tree Plantation Drive, Yoga and Aerobics sessions etc. N.S.S. conducted various activities in innovative ways i.e. Tree Plantation, Benefits of Kitchen Gardening, Poster Making competitions, Pooshan Maah, Yoga and Aerobics sessions etc. All these activities are with the help of society. College magazine provides an opportunity to the staff members and students to give their articles or poems for publication. They are free to express their views, research work, creative thinking and poems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1VJHBJZ2f-FDmVFQN-2uGnTvWgPHfLoSH/view?usp=sharing">https://drive.google.com/file/d/1VJHBJZ2f-FDmVFQN-2uGnTvWgPHfLoSH/view?usp=sharing</a>



### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs.

The college runs effectively National Service Scheme and National Cadet Corps Units. NSS organizes a one day Rally on Road Safety Awareness in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include Cleanliness, Tree Plantation, Aids awareness, Poshan Maah etc.

The NCC unit of the college comes under 1 & 2 Hr. (Girls) & (Boys) N.C.C. BN. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Corona safety awareness, Celebrating Kargil Diwas, Celebration of Independence and Republic Day, Swachhta Abhiyan .

Women Cell celebrated the Women's Day by planting trees and organised the Ladies Staff Marathon along with students for spreading the message to stay healthy. The various departments and cells of the college is conscious about its responsibilities for shaping students into responsible citizens of the country through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, etc.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1R_qz6NFrB9M_FjDO0Goz9WC2qzdOAGaC/view?usp=sharing">https://drive.google.com/file/d/1R_qz6NFrB9M_FjDO0Goz9WC2qzdOAGaC/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

36

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

NIL

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year need-assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from the Advisory Committee after reviewing course requirements. The Time Table Incharge plans ahead for all requirements regarding the availability of class rooms, computer Labs, furniture and other equipments, wherever need arises to augment infrastructure in terms of classroom, laboratory books etc. Distinguished features of the College include the following; The College ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of power point presentations, google meet, zoom class rooms, through whatsapp group, LCD projector etc. Regular workshops/awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of available technology. The available physical infrastructure is optimally utilized even beyond regular college hours, to conduct co-curricular activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extra-curricular activities. Students are trained in sports under the guidance of a qualified and specialized Associate Prof. of Physical Education. These students are selected through selection trials by the college and by KUK. They are encouraged to participate in various level of competition including intra and inter college events, inter-university events, National events and international events. Intra-college events are organized by the college to encourage students to participate. All the Participants are awarded with certificates & trophies.

Yoga class/awareness Programme:

Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year and this year a one day yoga awareness Programme was conducted for the faculty and students by expert yoga teacher.

Cultural activities:

College constantly encourages them to take part in extra-curricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college organises a talent show to search hidden talent and these students are also prepared to participate in the youth festival a cultural activities which is organised every year by the KUK.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart**

class, LMS, etc.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

316636

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college issuing Soul 2.0 software and library is partially automated. Library provide OPAC device to students and faculty members to have access books by subject, Authors, Accession no and title. The total numbers of books in library are about 13600 including reference books and number of visitors per day is 50-60 (includsstaff and students).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

50 - 60



File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 2020. The interactive board, LCD Projector, Printers, high configuration PCs were going to be installed in the college. The College has planned for Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system in future. The whole college has been made wi-fi enabled after BSNL telecommunication installed wi-fi facility in the college in 2020.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

140199

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities.** Building Infrastructure: Being fully government aided institution, a constant effort is made to provide safe and secure space for equipments and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. For the maintenance of toilets and service areas college sweeper has been engaged for cleaning the toilets, washrooms, and buildings.

Physical verification of stock, computer equipments and other office equipments carried out to record from time to time. The committee brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of college development funds. Maintenance of Library/ Library Materials: Accession and withdrawal/ dead stock registers are regularly maintained to keep the record of updated and dead stock accessions

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

202

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<a href="http://mpncmullana.ac.in/miscellaneous.htm">http://mpncmullana.ac.in/miscellaneous.htm</a> <a href="#">↓</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1( Haryanvi Rituals, Zonal Youth Festivals)

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students are indeed an essential part of the college's development. Utilization of the support and ideas of the students is the paramount requirement for the prosperity and well-being of

the college. The college has always understood and adopted the values of decentralization, involvement and contributions of the students in decision making in various academic, administrative and co-curricular activities of the college. Students are given active representation in various Department Associations. They are the driving force to organize various activities. Further, they are nominated/enrolled in various committees/ societies in the college to ensure maximum student participation so that the policies and practices adopted have due consideration to the students' needs and are students' centric. This helps in updating their knowledge in areas of diverse domains. Further, the college Annual Magazine "PRATAP PRATIGYA" is platform for students' information and showcasing their writing skills, have students' nominees. To give exposure to the students and to develop confidence among them, they are given the responsibility of anchoring in all the departmental functions, college functions and conferences besides extending help in all the logistic and hospitality arrangements. Two students are nominated as member IQAC by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

### No Registered Alumni

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision:

- To inculcate human values, gratitude and empathy in our students.
- To ensure encouraging atmosphere leading to intellectual, spiritual and academic growth of our students.
- To empower our young students to excel in the contemporary competition and lead happy, healthy and professionally contended lives.

#### Mission:

- To inculcate the spirit of pride towards the rich cultural heritage amongst our students.
- To enable our students to attain equilibrium amongst education, industry and practical training and so as to groom them into socially awakened citizens of our nation.
- To bring the students with rural background into the main stream by discovering their real potential.



- To imbibe the ideals of Maharana Pratap, the legendary Indian king and warrior who inspires us to lead our lives with optimism, dignity, self-respect and courage.

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/vision-and-mission.html">http://mpncmullana.ac.in/vision-and-mission.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution is governed in a democratic and participatory manner, with all stakeholders actively involved in its administration. The Governing Body delegated authority to the Secretary and Principal, who then delegated it to the various levels of college functionaries. Heads of departments, conveners of various committees and cells, and staff representatives on higher decision-making bodies all play essential roles in developing and executing institutional policies. Teachers discharge an important role in implementing the vision and mission of the college and to that end play a proactive part in the decision-making process. Heads of Departments enjoy considerable administrative and academic autonomy in running their disciplinary units. Besides, teachers are members and conveners of the various committees that are instituted for the day-to-day functioning of the college such as the Examination Committee, the Admission Committee, the Library Committee, cultural committee, sports committee, NCC/NSS Committee, alumni committee, editorial board for college magazines, etc. COMMITTEES ( 2020-21)

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/organogram.html">http://mpncmullana.ac.in/organogram.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Application for grants from government and non-government sources.
2. Extension of available area through vertical expansion to accommodate more classrooms, faculty rooms, library etc.
3. Renovations to revive the ageing infrastructure of the institution.
4. Improvement of the Scope and Profile of the Teaching-Learning Experience through greater use of ICT and other innovative means.

**Perspective Plan:**

1. To maintain continuously good academic performance
2. To develop and execute effective teaching- learning process To encourage research culture in faculty and students
3. To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students
4. To empower faculty about emerging trends in their profession for academic advancement

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/drive/folders/1aQjE0GZ5sZsWezQFBoSqWpiPDZBgEJEU?usp=sharing">https://drive.google.com/drive/folders/1aQjE0GZ5sZsWezQFBoSqWpiPDZBgEJEU?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a visionary Governing Body that keeps track of the institution's goal and mission. It has a well functioning organisational structure that oversees and enhance the institution. Governing Body is the institution's policy-making body and it meets to discuss the agenda established by the Principal. Every new suggestion/agenda is discussed and is decided accordingly. Appointments of the Principal, teaching and

non-teaching staff are made on the recommendation of the duly constituted selection committee as per the rule of DGHE and Kurukshetra University norms.. Various committees are constituted for the planning, preparation and execution of the academic, administrative and extra-curricular activities

File Description	Documents
Paste link for additional information	<a href="https://www.highereduhry.ac.in/ActsandRules">https://www.highereduhry.ac.in/ActsandRules</a>
Link to Organogram of the institution webpage	<a href="http://mpncmullana.ac.in/organogram.html">http://mpncmullana.ac.in/organogram.html</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

1. Leaves, pension, gratuity, loan etc as per Govt. Rule,
2. Opportunities for career development for non-teaching staff.
3. Scholarships, Remedial classes, Welfare schemes implemented by Govt.
4. Free counseling and internet facility, sport and gym facilities,
5. concessional bus passes.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1udTN7L5IHqb_x4e4Ar836NqgPOMlrTx1/view?usp=sharing">https://drive.google.com/file/d/1udTN7L5IHqb_x4e4Ar836NqgPOMlrTx1/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance based appraisal system for the assessment of teaching and nonteaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular

activities.

**Teaching Staff:**

I. The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

II. Promotions are based on the PBAS Performa for UGC Career Advancement Scheme (CAS) that is based on the API score.

III. The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weight age for these contributions in their overall assessment.

IV. The faculty members are informed well in advance of their due promotion.

**Non-Teaching Staff:**

All non-teaching staff is also assessed through annual confidential reports and annual performance appraisal. A few strategies are observed in appraising non-teaching staff's performance this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has following internal and external audit mechanisms:-

1.The internal audit is carried out by the C.A. periodically

within every financial year.

2. Financial Audit for Amlgated fund is carreied out in every three years by Kurukshetra University.

3.Academic Audit of Perodic Inspection is carried out in every three years by Kurukshetra University.

4.Salary audit is carreid out by the Higher Education Department, Haryana in every three years.

5. Financial Audit by Accountant General Office, Chandigarh in every three years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

10000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

**Procedure of Utilization of Funds:**

1. Finance committeemonitor the optimum utilization of funds for various recurring and non-recurring expenses.

2. The matter is discussed and passed by the Advisory Committee

and Management for recurring and non recurring expenses as per the requirement College.

3. The purchase committee seeks and scrutinizes the quotations from different vendors for the purchase of equipment, computers, books, etc.

4. The quotations are scrutinized based on parameters like pricing, quality, terms of service, etc. by the finance and purchase committee before a final decision is made by them.

5. The Principal, purchase and finance committees along with the accounts department ensure that the expenditure lies within the allotted budget.

Strategies for Mobilization of funds:

1. The institutional budget utilizing the funds for incurring recurring expenses such as salary for Ad-hoc teaching and non-teaching staff members, electricity and internet charges, stationary & other maintenance costs.

2. It includes planned expenses such as purchase or repair of furniture, and other development expenses.

3. It includes planned expenses for the development of infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has developed an online proforma of student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology and so on. The departments of college had been receiving student's feedback manually for the past few years, however this online feedback system has been introduced and implemented as a quality initiative and a way to



make the student feedback system more effective and efficient as it improves all the students of the college to assess and to improve the curriculum of the programs of study and quality of teaching and learning in the college.

#### Implementation of green practices in the campus

The IQAC proposed to initiate various green practices to maintain eco-friendly college activities i.e tree plantation, save power, promoting use of paper bags and awareness towards renewable energy.

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and take steps to improve the quality of teaching and learning process. Based on the university academic calendar the institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate various events like seminars/guest lectures and many more. The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. The college has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subjects gives a clear idea about the problems faced by the students. Further, this practice supports the process of betterment of the college.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/drive/folders/1eZinfX4SCZU_rUvZzesOEpJcw2TqOCcR?usp=sharing">https://drive.google.com/drive/folders/1eZinfX4SCZU_rUvZzesOEpJcw2TqOCcR?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the**                      **D. Any 1 of the above**

**institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/drive/folders/1XQyqPurTdBfgtMhqMpHoF-aQSTJ90Jn7?usp=sharing">https://drive.google.com/drive/folders/1XQyqPurTdBfgtMhqMpHoF-aQSTJ90Jn7?usp=sharing</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges facing society today. The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The Institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society. The gender equity promotion programs organized by the institution are given below:

Sr. No.

Title

Period

Participants

Female

Male

1.

One day International Webinar : - Cyber Security : Best Practices  
- Protect yourself in I.T. World

11-07-2020

90

60

2.

Lecture on Benefits of N.C.C. for girls students

18.12.2020

34

0

3.

Balance Diet and Disease Management for girls students ( Extension  
Lecture )

12.02.2021

34

0

4.

Marathon in college sports ground for better health of women

08.03.2021

55

0

5.

**Online Power Yoga and Aerobics Session for girls students**

18.06.21 to 19.06.21

200

0

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://mpncmullana.ac.in/girls-common-room.html">http://mpncmullana.ac.in/girls-common-room.html</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:**

**Solid Waste Management-**

College has a place on its campus where the solid wastes materials are disposed. For solid waste management different bins have been placed at different departments. However, there does not exist more waste from college. **Liquid Waste Management-** The waste water is carried out through the pipeline.

**Biomedical Waste Management-** There is no biomedical waste management system in the college.

**E-waste Management-** There is no e-waste management system in the college.

**Waste recycling system-** There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

**The E-medical Waste Management-** There is no e-medical waste management system in the college.

**Hazardous chemicals and radioactive waste management-** There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
 Bore well /Open well recharge Construction of tanks and bunds Waste water recycling  
 Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage**

**C. Any 2 of the above**

**including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities**

**(Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information :**

**Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like (1) Women's day (2) Yoga day and many regional festivals are celebrated in the college. The College has organised the online event and invited to make the mark for National Communal Harmony on the Topic of "Divided By Communities, United By Hearts". Teachers and students of U.G./ P.G. Classes and students from different schools participated in this online event. They submitted their articles for marking their ideas or views on this healthy topic. Purpose of organising the event is to convey the message of Unity is Strength. . The aim is to foster an ethic of coexistence rooted in or inspired by religious and cultural values. Total 28 participants participated in this event. E-Certificates were provided to the participants. Online National Level Quiz on "Global Relevance of Guru Tegh Bahadur Ji's Life" was organized by Department of Economics on June 27, 2021. 253 students were registered but out of them 97 students have submitted the form timely.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Essay Writing Competition on the topic of Constitution of India organised by N.C.C. Girls Unit of the College on Nov28 ,2020.

2. Cleanliness Drive at Herbal Park, Mullana by Cadets, organised by N.C.C. Girls Unit of the College Dec. 11,2020. 3. Motivation Lecture on "Benefits of N.C.C.", organised by N.C.C. Girls Unit of the College Dec. 18,2020. 4. Rally organised by the College on the "Awareness of Corona- Virus", organised by N.S.S &N.C.C Units of the College on Jan 09,2020. On the Republic Day on Jan 26, 2021, NCC Wing of our College had organized a programme of Flag Hosting in the Campus of College. 5. Celebration of International Yoga Day by taking Oath and Surya Namaskar and "Online Power Yoga and Aerobics Session" by Trainer Navneet Tiwari, organised by N.C.C. Girls Unit of the College on June 18-19, 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://mpncmullana.ac.in/miscellaneous.htm">http://mpncmullana.ac.in/miscellaneous.htm</a> <u>1</u>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness**



## programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. On the Republic Day on Jan 26, 2021., NCC Wing of our College had organized a programme of Flag Hosting in the Campus of College. 2. Women Cell organized International Women Day Celebrations on 8th March 2021. On this occasion, an oath ceremony was held to protect the honour and dignity of women and also planted saplings by students and professors.

3. Online Competition of 'Best Yoga Asana' was organized by Women Cell on June 21, 2021 for celebrating 'International Yoga Day'. Students (Girls) of U.G./ P.G. classes of our College participated in this competition. 4. Celebration of International Yoga Day by taking Oath and Surya Namaskar and "Online Power Yoga and Aerobics Session" by Trainer Navneet Tiwari, organised by N.C.C. Girls Unit of the College on June 18-19, 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

### INSTITUTIONAL BEST PRACTICES

The College has implemented two best practices successfully.

#### 1. Promotion of universal values among students.

In today's world, where majority of people are pursuing only self interests relentlessly, the institution recognises the need to inculcate universal values like promotion of truth, selflessness, righteousness etc. The value education cell inculcates among the students.

- Harmonious development of body, mind and soul and promotion of universal values.
- Cultivate inner calmness-a way to peace to help others
- To preach and practice truthfulness.
- To deal with academic and emotional stress by tapping their inner sources of strength.
- To develop a positive attitude

#### 2. Environment Consciousness

The use of plastic bags is avoided in the campus and the authority is planning to declare the entire campus as "No Plastic Zone".

- Students and staff are motivated to use jute bags or cotton bags
- The students and faculty have planted several tree saplings during various tree plantation programmes organized by the institution through the NCC, NSS and all these trees are taken care of and maintained by the gardeners of the institution.
- The college environment has low levels of carbon emission and low pollution levels so that the campus is healthy for all.

File Description	Documents
Best practices in the Institutional website	<a href="http://mpncmullana.ac.in/campus/institutional-best-practices.html">http://mpncmullana.ac.in/campus/institutional-best-practices.html</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### INSTITUTIONAL DISTINCTIVENESS

Maharana Pratap National College has a set of high values and standards for the improvement of community living. Combination of learning and curiosity of actions from the institution from years provide good actions for the betterment of the marginalised community, especially the rural society. We are passionate about making a positive impact on them. Externally, we are driven to deliver our mission and convinced of the transformative power of education and research to them for their betterment. Our college has distinct characteristics which have guided cross-disciplinary academic programmes as well as in social-cultural disciplines. The college is committed to quality and excellence in all its activities-teaching, research, training and extension.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed by the Kurukshetra University, Kurukshetra through its Boards of Studies. Thus college has no scope to include their own chapters in the curriculum and same curriculum is adopted by the college. Faculty members have been members of Board of Studies and their sub-committees, substantially contributed to the curriculum development. The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty. Courses are allocated to the faculty members based on their expertise & subject preferences. Moreover, faculty members prepares a detailed course plan including the text book(s), reference book(s), web resource(s) and ICT tool(s) for each topic. Unit Tests are conducted periodically and its results are displayed and discussed with the students in the class room. The college teachers follow the teaching plan in the schedule of their working hours. The periodic tutorial / class test / examination are conducted in order to assess the students. The examination results are reviewed and remedial classes are conducted for weaker students. Teachers put their best efforts to ensure quality and to enhance academic growth.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/drive/folders/1BQm9zQc5Lj_Q44MY2UZaA73ZtuiRxdk_?usp=sharing">https://drive.google.com/drive/folders/1BQm9zQc5Lj_Q44MY2UZaA73ZtuiRxdk_?usp=sharing</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each session, Kurukshetra University, Kurukshetra notifies an academic calendar for all the programs, which contains the date of commencement of semester, last working day of the semester and dates for

semester examinations. College follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The academic calendars help faculty members to plan their respective course delivery, research work, academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. Subject-wise two assignments are taken from the students from each semester. There is a well-defined process for the conduct of CIE as per the calendar of events.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://mpncmullana.ac.in/academic-calendar.html">http://mpncmullana.ac.in/academic-calendar.html</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective

**course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****NA**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****1**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****33**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Curriculum effectively integrates cross-cutting issues relevant**

to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Various activities are organized throughout the year as part of the curriculum that helps in this endeavor.

**Gender Sensitization:** The College has Women Cell provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security.

**Environment and Sustainability:** N.S.S and NCC units of the college promote environmental protection through tree plantation and other sustainable development programs. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns of statues of national heroes. Nature interpretation centre was established in the college. Various activities were conducted under the aegis of this centre.

**Human values:** Beside the syllabus, the institution organized programmes to inculcate human values in students and staffs.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>



<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

419

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

317

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admits students from a variety of socio-economic backgrounds. The college conducts every possible measure to assess the levels of learning of its students. During the time

of admission, all the aspiring students are counseled, guided and oriented so as to make them aware about the course, mode of internal assessment, university examination and evaluation system. Also, they are made aware of co-curricular activities (N.S.S., N.C.C. etc) rules and regulations of the institution as well as facilities available in the college. The complete detail of the courses offered, co-curricular activities, rules and regulations, various cells/committees etc. is published on the college website. At the beginning of each course, faculty assesses the learning levels of the students through interaction/discussion and oral/written assessments in the class. Subsequently, on the basis of their competence, remedial classes for slow learners and Add-on Courses for bright students are planned.. After the completion of syllabus, revision classes are carried out to facilitate all the students. Teachers are available in the college to take up the doubts and problems after regular classes also.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1Ta7LsjgWefpfuJ7LwJUNi1ZsiMs85rm-/view?usp=sharing">https://drive.google.com/file/d/1Ta7LsjgWefpfuJ7LwJUNi1ZsiMs85rm-/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
419	19

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College encourages student-centric learning methods. Interactive teaching learning classroom sessions ensure the maximum students participation. Discussions, quizzes, presentations by the students facilitate the student-centric approach. Regular participative activities such as group discussions, assignment projects, webinars, extension lectures,

N.S.S. and N.C.C. activities are organized and students actively participate in these activities. Students' support systems are available in the college like Library, canteen, sports ground, wi-fi facility etc. Students are encouraged towards cleanliness, discipline, self-motivation, social awareness, environmental awareness through various activities such as cleanliness drives, rallies, tree-plantation, extension lectures and seminars/webinars. To ensure over-all development of students, various committees and Cells are framed such as Cultural Committee, Sports Committee, Career counseling cell, Women Cell, Nature Interpretation Centre, Gender sensitization committee etc. The events organized by these committees not only play a pivotal role in flowering the personality of the students along with academics but also prepare them for successful personal, professional and social lives. Life skills such as collaboration, team spirit, leadership, out of box thinking, positive attitude, human values, ethics, social and environmental awareness, initiative etc are infused in the students through various activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://mpncmullana.ac.in/events">http://mpncmullana.ac.in/events</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculty members of the college use ICT technology to enrich and supplement the teaching and learning process. Due to the successive lockdowns during the current session and following the new normal, online teaching mode was adopted. It is quite pertinent to mention here that college caters to the students from rural areas and had to face a wide range of problems related to non-availability of mobile phones/lap-tops, disruptive and poor internet connectivity and low band-widths. Despite of this, online mode was adopted. Teachers used online platforms like Google Meet, Microsoft Teams, Zoom, Google Classroom for online teaching-learning. Relevant study material, videos, power-point presentations were shared with the students. Also, WhatsApp groups, one-to-one telephonic conversations, E-mails and College website are used to communicate, make announcements, address queries and share important information. Photo copy facility and Wi-fi facility is

also available in the campus for the students and staff. Apart from this, various online events of international/national, state, college level were hosted by the College.

Not only Examination Forms were filled through Google Forms but the Students' Satisfaction Survey was also undertaken through Google Forms. Hence, the College is using ICT as an effective tool in the teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

16

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

15

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

290

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For awarding the Internal Assessment, guidelines of Kurukshetra University are followed. The division of internal assessment is 10 Marks for Assignments, 5 Marks for Tests/Project, and 5 Marks for Attendance. The internal assessment components are unit-test1, unit-test 2, Assignment Project 1, Assignment Project 2 and regularity/attendance of the student.

**Test 1 and Test 2:**

Date sheets and notifications of Internal assessment regarding class-tests (1 and 2), Assignments/projects is circulated/communicated in classrooms, displayed on the notice board and uploaded on the WhatsApp groups. The pattern i.e. division of marks is communicated to the students prior to the class tests.

**Assignments:**

The students are asked to submit two Assignments (1 and 2) during the semester. The content and deadline of the Assignment is communicated by the respective teacher in class and also through WhatsApp groups. Faculty evaluates the assignments based on parameters namely content, timely submission, clarity, neatness, etc.

**Attendance:**

Students are awarded marks for attendance as per the guidelines of Kurukshetra University.

All these components are added and the final internal assessment awards are compiled by the concerned faculty members and finally approved by the Controller of Examination.

Hence, the whole procedure of internal assessment is methodical and transparent.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://mpncmullana.ac.in/student-grievances.html">http://mpncmullana.ac.in/student-grievances.html</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College follows a transparent and efficient method in terms of dealing with the examination related grievances.

**1. Internal Assessment:**

An Examination Committee is framed which is headed by a senior faculty as Controller, Examination and other teaching and non-teaching staff as its members. This Committee deals with all the issues related to the conduct and evaluation process.

Faculty evaluates answer-sheets within a week of the conduct of tests and discusses the solution/answers with the students; evaluates the assignments and awards marks for the attendance as per Kurukshetra University rules.

At last, all the components of internal assessment are compiled and communicated to the students.

**2. Semester-end Examination**

The semester-end examination is conducted in the College under Controller, Examination and his/her committee and invigilation duties are assigned to all the faculty members.

Owing to Covid-19 restrictions and as per the guidelines of Kurukshetra University, Semester-end examination was conducted online and evaluation of answer-sheets was undertaken by the in-house concerned faculty.

Further, if a student has any grievances related to evaluation of university answer scripts/uploading of internal assessment, the College Examination Committee immediately intervenes and resolve the issue.

Hence, the internal examination system is transparent, time-bound and efficient.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://docs.google.com/forms/d/e/1FAIpQLSd1NpY_a1XGRHbCsvgMVUv-4lUH_xKW_DaMetmu7Rr_xnUoVT6g/viewform?usp=sf_link">https://docs.google.com/forms/d/e/1FAIpQLSd1NpY_a1XGRHbCsvgMVUv-4lUH_xKW_DaMetmu7Rr_xnUoVT6g/viewform?usp=sf_link</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college has drafted and planned a well-defined set of learning outcomes for all the Programmes offered and the same has been uploaded on the College website as well. The Vision and Mission of the College emphasizes on promoting value education through motivated and trained faculty so as to prepare the students to accept the challenges of their future personal, professional and social lives. The College has a proper mechanism of communication of the learning outcomes of the Programme and Courses offered. The Programme outcomes, programme specific outcomes and papers offered are available in the respective departments for ready reference of the teachers and the students. Copies of the same have been uploaded on the college website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://mpncmullana.ac.in/program-outcomes.html">http://mpncmullana.ac.in/program-outcomes.html</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Program Outcomes and Program Specific Outcomes of the relevant courses are assessed through direct and indirect methods. Direct method includes assessing/examining/observing student's knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, internal exams and assignments. At the end of each semester, university conducts examinations and based on the result published by university the course outcomes are measured. Besides this the class-tests (1& 2), project assignments also act as a tool to assess the POs and PSOs. Also, the PO is assessed using indirect assessment tools (Student Feedback Forms and Student Satisfaction Surveys). After the assessment of the POs using both the direct and



indirect assessment tools, the overall results from the assessments of the PO are compared with the expected attainment. If the expected attainment level is reached, the PO is considered satisfied.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

98

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/drive/folders/1XOyqPurTdBfqtMhgMpHoF-aQSTJ90Jn7?usp=sharing">https://drive.google.com/drive/folders/1XOyqPurTdBfqtMhgMpHoF-aQSTJ90Jn7?usp=sharing</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://mpncmullana.ac.in/uploads/images/2022-01-24-02/10ac87e6e85d06c0e4234965bc4e7227.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**Nil**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides****Nil**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****Nil**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and

transfer of knowledge

Our Institution provides healthy atmosphere, infrastructure, resources and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. In the institution there is Commerce Association, English Association, Hindi Association, Women Cell, N.C.C., N.S.S., Sport Club and Legal Literacy Cell etc. through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge. Activities conducted by language associations are helpful to enhance the skills of languages and creative thinking. Women Cell is a very good platform for girl students to express themselves. Activities conducted by it are helpful to build the confidence in them. N.C.C. conducted various programmes such as Celebration of Azadi ka Amrit Mahotsav, Republic Day, Independence Day, Tree Plantation Drive, Yoga and Aerobics sessions etc. N.S.S. conducted various activities in innovative ways i.e. Tree Plantation, Benefits of Kitchen Gardening, Poster Making competitions, Pooshan Maah, Yoga and Aerobics sessions etc. All these activities are with the help of society. College magazine provides an opportunity to the staff members and students to give their articles or poems for publication. They are free to express their views, research work, creative thinking and poems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1VJHBJZ2f-FDmVFON-2uGnTvWgPHfLoSH/view?usp=sharing">https://drive.google.com/file/d/1VJHBJZ2f-FDmVFON-2uGnTvWgPHfLoSH/view?usp=sharing</a>

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs.

The college runs effectively National Service Scheme and National Cadet Corps Units. NSS organizes a one day Rally on Road Safety Awareness in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include Cleanliness, Tree Plantation, Aids awareness, Poshan Maah etc.

The NCC unit of the college comes under 1 & 2 Hr. (Girls) & (Boys) N.C.C. BN. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organizes various extension activities as tree plantation, Corona safety awareness, Celebrating Kargil Diwas, Celebration of Independence and Republic Day, Swachhta Abhiyan .

Women Cell celebrated the Women's Day by planting trees and organised the Ladies Staff Marathon along with students for spreading the message to stay healthy. The various departments and cells of the college is conscious about its responsibilities for shaping students into responsible citizens of the country through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, etc.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1R_qz6NFrB9M_FjDQ0Goz9WC2qzdQAGaC/view?usp=sharing">https://drive.google.com/file/d/1R_qz6NFrB9M_FjDQ0Goz9WC2qzdQAGaC/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

36

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

NIL

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. The institute ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education through technologically innovative educational tools. At the beginning of the academic year need- assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from the Advisory Committee after reviewing course requirements. The Time Table Incharge plans ahead for all requirements regarding the availability of class rooms, computer Labs, furniture and other equipments, wherever need arises to augment infrastructure in terms of classroom, laboratory books etc. Distinguished features of the College include the following; The College ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of power point presentations, google meet, zoom class rooms, through whatsapp group, LCD projector etc. Regular workshops/awareness programs/training programs are conducted for optimal deployment of infrastructure and utilization of available technology. The available physical infrastructure is optimally utilized even beyond regular college hours, to conduct co-curricular activities.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extra-curricular activities. Students are trained in sports under the guidance of a qualified and specialized Associate Prof. of Physical Education. These students are selected through selection trials by the college and by KUK. They are encouraged to participate in various level of competition including intra and inter college events, inter-university events, National events and international events. Intra-college events are organized by the college to encourage students to participate. All the Participants are awarded with certificates & trophies.

**Yoga class/awareness Programme:**

Although the college doesn't have an established Yoga Centre but Yoga Day is celebrated every year and this year a one day yoga awareness Programme was conducted for the faculty and students by expert yoga teacher.

**Cultural activities:**

College constantly encourages them to take part in extra-curricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college organises a talent show to search hidden talent and these students are also prepared to participate in the youth festival a cultural activities which is organised every year by the KUK.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">Nil</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">Nil</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

316636

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college issuing Soul 2.0 software and library is partially automated. Library provide OPAC device to students and faculty members to have access books by subject, Authors, Accession no and title. The total numbers of books in library are about 13600 including reference books and number of visitors per day is 50-60 (includsstaff and students).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
50 - 60	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded when special financial assistance was accorded to the college in 2020. The interactive board, LCD Projector, Printers, high configuration PCs were going to be installed in the college. The College has planned for Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system in future. The whole college has been made wi-fi enabled after BSNL telecommunication installed wi-fi facility in the college in 2020.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

140199

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities.**  
**Building Infrastructure:** Being fully government aided institution, a constant effort is made to provide safe and secure space for equipments and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. For the maintenance of toilets and service areas college sweeper has been engaged for cleaning the toilets, washrooms, and buildings.

Physical verification of stock, computer equipments and other office equipments carried out to record from time to time. The committee brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of college development funds. **Maintenance of Library/ Library Materials:** Accession and withdrawal/ dead stock registers are regularly maintained to keep the record of updated and dead stock accessions

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

202

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<a href="http://mpncmullana.ac.in/miscellaneous.html">http://mpncmullana.ac.in/miscellaneous.html</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<b>No File Uploaded</b>

**5.1.5 - The Institution has a transparent**

**B. Any 3 of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

14



File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1( Haryanvi Rituals, Zonal Youth Festivals)

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students are indeed an essential part of the college's development. Utilization of the support and ideas of the students is the paramount requirement for the prosperity and well-being of the college. The college has always understood and adopted the values of decentralization, involvement and contributions of the students in decision making in various academic, administrative and co-curricular activities of the college. Students are given active representation in various Department Associations. They are the driving force to organize various activities. Further, they are nominated/enrolled in various committees/ societies in the college to ensure maximum student participation so that the policies and practices adopted have due consideration to the students' needs and are students' centric. This helps in updating their knowledge in areas of diverse domains. Further, the college Annual Magazine "PRATAP PRATIGYA" is platform for students' information and showcasing their writing skills, have students' nominees. To give exposure to the students and to develop confidence among them, they are given the responsibility of anchoring in all the departmental functions, college functions and conferences besides extending help in all the logistic and hospitality arrangements. Two students are nominated as member IQAC by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No Registered Alumni

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:**

- To inculcate human values, gratitude and empathy in our students.
- To ensure encouraging atmosphere leading to intellectual, spiritual and academic growth of our students.
- To empower our young students to excel in the contemporary competition and lead happy, healthy and professionally contended lives.

**Mission:**

- To inculcate the spirit of pride towards the rich cultural heritage amongst our students.
- To enable our students to attain equilibrium amongst education, industry and practical training and so as to groom them into socially awakened citizens of our nation.
- To bring the students with rural background into the main stream by discovering their real potential.
- To imbibe the ideals of Maharana Pratap, the legendary Indian king and warrior who inspires us to lead our lives with optimism, dignity, self-respect and courage.

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/vision-and-mission.html">http://mpncmullana.ac.in/vision-and-mission.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution is governed in a democratic and participatory manner, with all stakeholders actively involved in its administration. The Governing Body delegated authority to the Secretary and Principal, who then delegated it to the various levels of college functionaries. Heads of departments, conveners of various committees and cells, and staff representatives on higher decision-making bodies all play essential roles in developing and executing institutional policies. Teachers discharge an important role in implementing the vision and mission of the college and to that end play a proactive part in the decision-making process. Heads of Departments enjoy considerable administrative and academic

autonomy in running their disciplinary units. Besides, teachers are members and conveners of the various committees that are instituted for the day-to-day functioning of the college such as the Examination Committee, the Admission Committee, the Library Committee, cultural committee, sports committee, NCC/NSS Committee, alumni committee, editorial board for college magazines, etc. COMMITTEES ( 2020-21)

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/organogram.html">http://mpncmullana.ac.in/organogram.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Application for grants from government and non-government sources.

2. Extension of available area through vertical expansion to accommodate more classrooms, faculty rooms, library etc.

3. Renovations to revive the ageing infrastructure of the institution.

4. Improvement of the Scope and Profile of the Teaching-Learning Experience through greater use of ICT and other innovative means.

**Perspective Plan:**

1. To maintain continuously good academic performance

2. To develop and execute effective teaching- learning process  
To encourage research culture in faculty and students

3.To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students

4. To empower faculty about emerging trends in their profession for academic advancement

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/drive/folders/1aQjE0GZ5sZsWezQFBoSqWpiPDZBgEJEU?usp=sharing">https://drive.google.com/drive/folders/1aQjE0GZ5sZsWezQFBoSqWpiPDZBgEJEU?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a visionary Governing Body that keeps track of the institution's goal and mission. It has a well functioning organisational structure that oversees and enhance the institution. Governing Body is the institution's policy-making body and it meets to discuss the agenda established by the Principal. Every new suggestion/agenda is discussed and is decided accordingly. Appointments of the Principal, teaching and non-teaching staff are made on the recommendation of the duly constituted selection committee as per the rule of DGHE and Kurukshetra University norms.. Various committees are constituted for the planning, preparation and execution of the academic, administrative and extra-curricular activities

File Description	Documents
Paste link for additional information	<a href="https://www.highereduhry.ac.in/ActsandRules">https://www.highereduhry.ac.in/ActsandRules</a>
Link to Organogram of the institution webpage	<a href="http://mpncmullana.ac.in/organogram.html">http://mpncmullana.ac.in/organogram.html</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Leaves, pension, gratuity, loan etc as per Govt. Rule,
2. Opportunities for career development for non teaching staff.
3. Scholarships, Remedial classes, Welfare schemes implemented by Govt.
4. Free counseling and internet facility, sport and gym facilities,
5. concessional bus passes.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1udTN7L5IHgb_x4e4Ar836NqgPQmlrTx1/view?usp=sharing">https://drive.google.com/file/d/1udTN7L5IHgb_x4e4Ar836NqgPQmlrTx1/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2



File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has performance based appraisal system for the assessment of teaching and nonteaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra-curricular activities.

#### Teaching Staff:

I. The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

II. Promotions are based on the PBAS Performa for UGC Career Advancement Scheme (CAS) that is based on the API score.

III. The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weight age for these contributions in their overall assessment.

IV. The faculty members are informed well in advance of their due promotion.

#### Non-Teaching Staff:

All non-teaching staff is also assessed through annual confidential reports and annual performance appraisal. A few strategies are observed in appraising non-teaching staff's

performance this includes technical contribution of individuals such as subject knowledge, awareness, productivity, quality, innovation willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has following internal and external audit mechanisms:-

- 1.The internal audit is carried out by the C.A. periodically within every financial year.
2. Financial Audit for Amlgated fund is carreied out in every three years by Kurukshetra University.
- 3.Academic Audit of Perodic Inspection is carried out in every three years by Kurukshetra University.
- 4.Salary audit is carreid out by the Higher Education Department, Haryana in every three years.
5. Financial Audit by Accountant General Office, Chandigarh in every three years.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

10000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources****Procedure of Utilization of Funds:**

1. Finance committee monitor the optimum utilization of funds for various recurring and non-recurring expenses.
2. The matter is discussed and passed by the Advisory Committee and Management for recurring and non recurring expenses as per the requirement College.
3. The purchase committee seeks and scrutinizes the quotations from different vendors for the purchase of equipment, computers, books, etc.
4. The quotations are scrutinized based on parameters like pricing, quality, terms of service, etc. by the finance and purchase committee before a final decision is made by them.
5. The Principal, purchase and finance committees along with the accounts department ensure that the expenditure lies within the allotted budget.

**Strategies for Mobilization of funds:**

1. The institutional budget utilizing the funds for incurring recurring expenses such as salary for Ad-hoc teaching and non-teaching staff members, electricity and internet charges, stationary & other maintenance costs.

2. It includes planned expenses such as purchase or repair of furniture, and other development expenses.

3. It includes planned expenses for the development of infrastructure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has developed an online proforma of student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology and so on. The departments of college had been receiving student's feedback manually for the past few years, however this online feedback system has been introduced and implemented as a quality initiative and a way to make the student feedback system more effective and efficient as it improves all the students of the college to assess and to improve the curriculum of the programs of study and quality of teaching and learning in the college.

Implementation of green practices in the campus

The IQAC proposed to initiate various green practices to maintain eco-friendly college activities i.e tree plantation, save power, promoting use of paper bags and awareness towards renewable energy.

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and take steps to improve the quality of teaching and learning process. Based on the university academic calendar the institute schedules the academic calendar well in advance at the start of theyear with ample time frame for not only the regular teaching-learning process but also to accommodate various events like seminars/guest lectures and many more. The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. The college has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subjects gives a clear idea about the problems faced by the students. Further, this practice supports the process of betterment of the college.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/drive/folders/leZinfX4SCZU_rUvZzes0EpJcw2TqOCcR?usp=sharing">https://drive.google.com/drive/folders/leZinfX4SCZU_rUvZzes0EpJcw2TqOCcR?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/drive/folders/1XOyqPurTdBfqtMhqMpHoF-aQSTJ90Jn7?usp=sharing">https://drive.google.com/drive/folders/1XOyqPurTdBfqtMhqMpHoF-aQSTJ90Jn7?usp=sharing</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is one of the key challenges facing society today. The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The Institute conducts regular gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women in the society. The gender equity promotion programs organized by the institution are given below:

**Sr. No.**

**Title**

**Period**

**Participants**

**Female**

**Male**

1.

One day International Webinar : - Cyber Security : Best Practices - Protect yourself in I.T. World

11-07-2020

90

60

2.

Lecture on Benefits of N.C.C. for girls students

18.12.2020

34

0

3.

Balance Diet and Disease Management for girls students ( Extension Lecture )

12.02.2021

34

0

4.

Marathon in college sports ground for better health of women

08.03.2021

55

0

5.

Online Power Yoga and Aerobics Session for girls students

18.06.21 to 19.06.21

200

0

File Description	Documents
Annual gender sensitization action plan	<a href="#">Nil</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://mpncmullana.ac.in/girls-common-room.html">http://mpncmullana.ac.in/girls-common-room.html</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**There are different types of wastes disposed in the college for which there is a proper system functioning. The following wastes are being disposed by the college:**

**Solid Waste Management-**

**College has a place on its campus where the solid wastes materials are disposed. For solid waste management different**



bins have been placed at different departments. However, there does not exist more waste from college. Liquid Waste Management- The waste water is carried out through the pipeline.

Biomedical Waste Management- There is no biomedical waste management system in the college.

E-waste Management- There is no e-waste management system in the college.

Waste recycling system- There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

The E-medical Waste Management- There is no e-medical waste management system in the college.

Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<p><b>B. Any 3 of the above</b></p>
--	-------------------------------------

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>E. None of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly</b></p>	<p><b>C. Any 2 of the above</b></p>
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washrooms Signage including tactile path, lights, display boards and signposts  
 Assistive technology and facilities for persons with disabilities (Divyangjan)  
 accessible website, screen-reading software, mechanized equipment  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like (1) Women's day (2) Yoga day and many regional festivals are celebrated in the college. The College has organised the online event and invited to make the mark for National Communal Harmony on the Topic of "Divided By Communities, United By Hearts". Teachers and students of U.G./ P.G. Classes and students from different schools participated in this online event. They submitted their articles for marking their ideas or views on this healthy topic. Purpose of organising the event is to convey the message of Unity is Strength. . The aim is to foster an ethic of coexistence rooted in or inspired by religious and cultural values. Total 28 participants participated in this event. E-Certificates were provided to the participants. Online National Level Quiz on "Global Relevance of Guru Tegh Bahadur Ji's Life" was organized by Department of Economics on June 27, 2021. 253 students were registered but out of them 97 students have

submitted the form timely.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Essay Writing Competition on the topic of Constitution of India organised by N.C.C. Girls Unit of the College on Nov28,2020.

2. Cleanliness Drive at Herbal Park, Mullana by Cadets, organised by N.C.C. Girls Unit of the College Dec. 11,2020. 3. Motivation Lecture on "Benefits of N.C.C.", organised by N.C.C. Girls Unit of the College Dec. 18,2020. 4. Rally organised by the College on the "Awareness of Corona- Virus", organised by N.S.S &N.C.C Units of the College on Jan 09,2020. On the Republic Day on Jan 26, 2021, NCC Wing of our College had organized a programme of Flag Hosting in the Campus of College. 5. Celebration of International Yoga Day by taking Oath and Surya Namaskar and"Online Power Yoga and Aerobics Session" by Trainer Navneet Tiwari, organised by N.C.C. Girls Unit of the College on June 18-19, 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://mpncmullana.ac.in/miscellaneous.html">http://mpncmullana.ac.in/miscellaneous.html</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct**

D. Any 1 of the above

**Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. On the Republic Day on Jan 26, 2021., NCC Wing of our College had organized a programme of Flag Hosting in the Campus of College. 2. Women Cell organized International Women Day Celebrations on 8th March 2021. On this occasion, an oath ceremony was held to protect the honour and dignity of women and also planted saplings by students and professors.

3. Online Competition of 'Best Yoga Asana' was organized by Women Cell on June 21, 2021 for celebrating 'International Yoga Day'. Students (Girls) of U.G./ P.G. classes of our College participated in this competition. 4. Celebration of International Yoga Day by taking Oath and Surya Namaskar and "Online Power Yoga and Aerobics Session" by Trainer Navneet Tiwari, organised by N.C.C. Girls Unit of the College on June 18-19, 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### INSTITUTIONAL BEST PRACTICES

The College has implemented two best practices successfully.

#### 1. Promotion of universal values among students.

In today's world, where majority of people are pursuing only self interests relentlessly, the institution recognises the need to inculcate universal values like promotion of truth, selflessness, righteousness etc. The value education cell inculcates among the students.

- Harmonious development of body, mind and soul and promotion of universal values.
- Cultivate inner calmness-a way to peace to help others
- To preach and practice truthfulness.
- To deal with academic and emotional stress by tapping their inner sources of strength.
- To develop a positive attitude

#### 2. Environment Consciousness

The use of plastic bags is avoided in the campus and the authority is planning to declare the entire campus as "No Plastic Zone".

- Students and staff are motivated to use jute bags or cotton bags
- The students and faculty have planted several tree saplings during various tree plantation programmes organized by the institution through the NCC, NSS and all

these trees are taken care of and maintained by the gardeners of the institution.

- The college environment has low levels of carbon emission and low pollution levels so that the campus is healthy for all.

File Description	Documents
Best practices in the Institutional website	<a href="http://mpncmullana.ac.in/campus/institutional-best-practices.html">http://mpncmullana.ac.in/campus/institutional-best-practices.html</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### INSTITUTIONAL DISTINCTIVENESS

Maharana Pratap National College has a set of high values and standards for the improvement of community living. Combination of learning and curiosity of actions from the institution from years provide good actions for the betterment of the marginalised community, especially the rural society. We are passionate about making a positive impact on them. Externally, we are driven to deliver our mission and convinced of the transformative power of education and research to them for their betterment. Our college has distinct characteristics which have guided cross-disciplinary academic programmes as well as in social-cultural disciplines. The college is committed to quality and excellence in all its activities-teaching, research, training and extension.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

- **PLAN OF ACTION**
- 1. To set up a smart classroom in the campus.
- 2. To Renovate existing infrastructure and adding more facilities like seating arrangement, providing newspapers

etc. in Common rooms and staff rooms.

- 3. Boys common room.
- 4. The college is looking forward to plan and execute industrial visits for Business Studies students with an objective of give them practical training towards business and industry.
- 5. To regularize effective online/offline classes for the students to complete and revise the syllabus.
- 6. To organize more offline/online seminars, conferences, workshops, extension activities, training programs for teaching, non-teaching staff etc.
- 7. To establish incubation center for creation and transfer of knowledge. •
- 8. To introduce skill oriented certificate courses.
- 9. To improve Infrastructure facilities, Library facility, E-resources.
- 10. Campus placement drives for students in the college.
- 11. To develop entrepreneurship skills among students. and fulfill Social Obligations, in the manner of providing formal informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders •
- 12. To automate Office Administration and digitize the library.