



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>MPN COLLEGE MULLANA (AMBALA)</b>
• Name of the Head of the institution	<b>DR. RAJSHREE KHARE</b>	
• Designation	<b>PRINCIPAL</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>01731297850</b>	
• Mobile no	<b>9466018480</b>	
• Registered e-mail	<b>mpncambala@gmail.com</b>	
• Alternate e-mail	<b>rajshreekhare@gmail.com</b>	
• Address	<b>VPO MULLANA</b>	
• City/Town	<b>MULLANA</b>	
• State/UT	<b>HARYANA</b>	
• Pin Code	<b>133203</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>KURUKSHETRA UNIVERSITY KURUKSHETRA</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Rural</b>	

• Financial Status	Grants-in aid												
• Name of the Affiliating University	KURUKSHETRA UNIVERSITY KURUKSHETRA												
• Name of the IQAC Coordinator	DR. JAGPAL SAINI												
• Phone No.	9416194041												
• Alternate phone No.	01731297850												
• Mobile	9992873078												
• IQAC e-mail address	mpncambala@gmail.com												
• Alternate Email address	drjpsaini839@gmail.com												
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://mpncmullana.ac.in/department/aqar.html">http://mpncmullana.ac.in/department/aqar.html</a>												
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://mpncmullana.ac.in/academic-calendar.html">http://mpncmullana.ac.in/academic-calendar.html</a>												
<b>5.Accreditation Details</b>													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 2</td> <td>C+</td> <td>60-65</td> <td>2003</td> <td>21/03/2003</td> <td>21/03/2008</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 2	C+	60-65	2003	21/03/2003	21/03/2008
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 2	C+	60-65	2003	21/03/2003	21/03/2008								
<b>6.Date of Establishment of IQAC</b>	15/07/2019												
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>													

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MPN College (PG), Mullana (Ambala)	PMS	Central Government	2021-22	1614829
MPN College (PG), Mullana (Ambala)	Salary	State Government	2021-22	35600000
MPN College (PG), Mullana (Ambala)	Pension	State Government	2021-22	10026717
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>2</b>		
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
1. Academic Calendar for the session 2021-22 was finalized and the academic performance for the session 2021-22 was critically evaluated by IQAC.				
2. Teachers were motivated to attend Professional Development Programmes, Faculty Development Programmes and Short Term Courses.				

3. Submitted data on All India Survey on Higher Education for the year 2020-21

4. Renovation of Administrative offices was completed.

5. Strengthening the mechanism for addressing the needs of slow and advanced learners

6. Preparation started for the implementation of New Education Policy 2020.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Lights in Class-rooms to be reviewed.	More CFL/tube lights added in the class rooms where so ever required.
Proposal of renovation of Principal Office, Staff room, Women Cell, Controller Office and Administrative office	Principal Office, Staff room, Women Cell, Controller Office and Administrative office were renovated
Proposal to add more books and Journals in the library	New books and journal were added in the library
Proposal to establish Institution's Innovation Council	Institution's Innovation Council was established in the College.
Proposal to conduct workshops/ seminars on various social issues.	Legal literacy cell in collaboration with Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, Government of India conducted a two day workshop on Intellectual Property right on April 11-12, 2022.
Proposal to increase Bandwidth to make campus wi-fi enabled	College campus is wi-fi enabled for all the staff members and students.

**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body Maharana Pratap National College, Mullana	16/07/2022

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	28/02/2022

**15. Multidisciplinary / interdisciplinary**

While adhering to the National Education Policy 2020, the college is getting ready to add multidisciplinary subjects to its curriculum in order to help students to develop their overall competence in an integrated mode including their intellectual, social, moral, physical and emotional capabilities. The institution also intends to initiate multidisciplinary and vocational short-term course(s) so that students may pave the way for self-employment apart from seeking jobs in government/private sector. Since the College is preparing itself to have more of multi-disciplinary subjects hence, it strives to identify the programme learning outcomes along with courses outcomes which further define the specific knowledge, skills, attitudes and values to be acquired by the learner and would ensure that each programme achieves its desired goal.

**16. Academic bank of credits (ABC):**

College has initiated the process of registration on NAD/ABC through DigiLocker's NAD platform. We have sent a mail for the same to the concerned authority. We have received a response that affiliated non-autonomous colleges/ institutes which have not issued any academic awards to their students directly; need not require to register themselves on NAD/ABC as of now. The academic award data of such colleges will be uploaded through their respective affiliating University/Educational bodies. Since our college is an affiliated institution under Kurukshetra University, Kurukshetra, hence we are not entitled for this registration at present.

**17. Skill development:**

In confirmation with the National Education Policy 2020, the college intends to provide full-time skill-based Certificate / Diploma courses with major skill credits to the students. With an objective to encourage, inspire and nurture young students, we have established the Institution's Innovation Council (IIC) in the campus so as to prepare our students to work on new ideas; to enable

them for future employment and to conduct innovation, IPR and entrepreneurship-related activities.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Variuos Committees/Cells of the college plan and organise a variety of lectures and other events round the year to stregnthen Indian Culture amongst students. Indian languages namely, Sanskrit, Hindi and Punjabi languages are taught at UG level while students may opt for Post-graduation in Sanskrit language as per Kurukshetra University syllabus. Along with this integrated programme based on Indian culture and online sessions will be taken so as to update students with Indian culture. Various programmes conducted by college help to inculcate Indian culture and values in the students. Music department of the college also tries to connect to the divine through rythms and ragas.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

College has a well-defined Program Outcomes (PO) and Program Specific Outcomes (PSO) for each program. The POs and PSOs are achieved through teaching-learning process along with the additional programmes conducted in the Institute. As a part of curriculum, each course has defined Course Outcomes (CO) which are mapped to POs and PSOs. Assessment tools are designed considering the requirements of POs. The activities and programmes are organized in the Institute to achieve POs.

#### **20.Distance education/online education:**

Keeping in view the structure of NEP and convenience of students, various technological tools will be added and will be used by the faculty regularly. Tools like Google Classroom, Zoom platform, Google meet were used along with You Tube videos as aid for teaching and learning during the pandemic lockdown. During offline mode, organising group activities/interactions, assignments submissions, revision as well as the assessments will be institutional efforts towards blended learning. Each course contents will be available on Goggle classroom including syllabus, PPTs and notes. Various students' activities can also be conducted online using these tools.

### **Extended Profile**

#### **1.Programme**

1.1	48
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	571
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	188
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	146
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	13
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	22
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	18
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3051780
4.3 Total number of computers on campus for academic purposes	15

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Maharana Pratap National College is an affiliated college of Kurukshetra University, Kurukshetra. The college follows the curriculum prescribed by the Kurukshetra University, Kurukshetra through its Boards of Studies. Thus college has no scope to include their own chapters in the curriculum and same curriculum is adopted by the college. Faculty members have been members of Board of Studies and their subcommittees, substantially contributed to the curriculum development. The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty. Courses are allocated to the faculty members based on their expertise & subject preferences. Moreover, faculty members prepares a detailed course plan including the text book(s), reference book(s), web resource(s) and ICT tool(s) for each topic. Unit Tests are conducted periodically and its result is displayed and discussed with the students in the class room. The college teachers follow the teaching plan in the schedule of their working hours. The periodic tutorial / class test / examination are conducted in order to assess the students. The examination results are reviewed and remedial classes are conducted for weaker students. Teachers put their best efforts to ensure quality and to enhance academic growth.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://drive.google.com/drive/folders/10EmkG0XcLlAW65TSoaURvJ1cE0o14KnQ?usp=share_link">https://drive.google.com/drive/folders/10EmkG0XcLlAW65TSoaURvJ1cE0o14KnQ?usp=share_link</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each session, Kurukshetra University, Kurukshetra notifies an academic calendar for all the programs, which contains the date of commencement of semester, last working day of the semester and dates for semester examinations. College follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The academic calendars help faculty members to plan their respective course delivery, research work, academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. Subject-wise two assignments are taken from the students from each semester. There is a well-defined process for the conduct of CIE as per the calendar of events.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://mpncmullana.ac.in/academic-calendar.html">http://mpncmullana.ac.in/academic-calendar.html</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma**

**B. Any 3 of the above**

Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
0	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
01	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
32	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum effectively integrates cross-cutting issues relevant to gender, environment and sustainability, human values and professional ethics and leads to a strong value-based holistic development of students. Issues related with environment, Gender sensitization and sustainability is integrated into courses of Environmental studies, Political Science etc. Courses that teach human values are Humanities, Commerce and English. Professional ethics are integrated in the courses of Commerce.N.S.S and NCC promotes environmental protection through tree plantation and other sustainable development programs. Every year N.S.S. and NCC units undertake a host of activities in the nearby vicinity and in the adopted village. They organize various environment related programs including tree plantation, village cleanliness, plastic free drive, poster competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. The college takes efforts for integration of ethical and human values through extra-curricular activities also.

Programs conducted under N. S. S., N.C.C. and YRC help to inculcate human values among students. The Women's Development Cell organizes extension activities related to women's health and well-being, gender sensitization, women's safety, sexuality, domestic violence, legal issues, and so on. National festivals like Independence Day and Republic Day celebration serve as a platform to enliven patriotic and moral values.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students**

**B. Any 3 of the above**

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
571	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
415	

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college aims to assess the levels of learning of its students right from the beginning. All the aspiring students are counseled/guided by the faculty members. They are elaborated about the mode of internal assessment, end-semester examination, evaluation system, various cells, N.S.S., N.C.C., other co-curricular activities. The complete detail of the courses offered, upcoming events, important notices etc. are regularly updated on the college website. Faculty assesses the learning levels of the students through interaction/discussion and oral/written assessments in the class. Subsequently, on the basis of their competence, remedial classes for slow learners are planned. After the completion of syllabus, revision classes are carried out to facilitate all the students. Faculty is easily accessible to the students, in person, on phone and through social apps. The departments conduct these activities: For slow learners: Academic and personal one to one counselling, bilingual explanation and discussions, Remedial classes and inspiration for participation in NSS, NCC, sports and other activities. For advance learners: Participative learning sessions, group discussion sessions, advanced question-papers solving practice and encouragement to lead, assist and participate in various activities inside and outside the campus.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1sUCPMrZ7rOqNs2i1snWNcaGMuW7DdWf/view?usp=sharing">https://drive.google.com/file/d/1sUCPMrZ7rOqNs2i1snWNcaGMuW7DdWf/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
571	18

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members of the college adopt a variety of student-centric methods to enhance learning experiences of students. Interactive Learning Faculty encourages and motivates interaction in the class. Group discussions, role-plays, subject related quizzes, news analysis, educational games, discussion and oral question-answer sessions are integral part of class-room learning. ICT enabled Teaching: The faculty members design power-point presentations pertaining to relevant topics. They share notes, study material and presentations in the class as well as through WhatsApp groups. Wi-Fi facility is also available in the campus. Students are well-versed with Google forms and online meeting platforms as we have been conducting online classes and online events, workshops and competitions since Covid -19 times. Group Learning Method: Teachers have formed WhatsApp groups of their respective classes where students interact with their respective teachers and amongst each other to share their queries and doubts. Black-board presentation: Teachers use conventional black-board presentation, especially in Commerce, Economics, Language classes especially grammar. Apart from this, regular participative activities such as webinars, extension lectures, N.S.S. and N.C.C. activities are organized. Students are encouraged towards cleanliness, discipline, self-motivation, social awareness, environmental awareness through cleanliness drives, rallies, tree-plantation, extension lectures and seminars/webinars round the session.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://mpncmullana.ac.in/events">http://mpncmullana.ac.in/events</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In today's times, ICT has become an integral part of our lives and education sector is no exception. Essentially, it is vital for the students to acquire latest technologies in order to become corporate-

ready. Hence, teachers are blending technology with traditional mode of instruction to enhance the learning experience of students. ICT tools used by college: 1. Desktops are available at Computer Lab, library and office for Faculty and students alike. 2. Printers are installed at library, administrative office and Principal's office. 3. Photocopier machines are available in the campus. 4. Scanner is also available. ICT usage by Faculty: 1. Online Classes/Webinars through Google Meet and Microsoft Teams. 2. Faculty designs power-point presentations to enhance understanding in their respective subjects. 3. Faculty has undertaken various workshops, refresher Courses, faculty development programs through online mode. 4. Faculty has contributed research papers in online journals and presented paper(s) in Webinars. 5. State-level online competitions/events have been conducted under various Cells. 6. Student Satisfaction Survey and Feedback Forms are submitted online by the students through Google Forms. 7. Students are counseled through video conferencing on Google meet by the faculty.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year



17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

243

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessments for all the courses are calculated and

conducted at the appropriate time as per the calendar of examinations fixed by Kurukshetra University. The division of internal assessment is 10 Marks for Assignment, 5 Marks for Tests/Project, and 5 Marks for Attendance. A transparent and healthy mechanism is followed. The internal assessment components are Unit-Test 1, Unit-Test 2; Assignment Project 1, Assignment Project 2 and regularity/attendance of the student. Unit Test 1 and 2: Date sheet of Unit-tests is communicated to students in classrooms and through WhatsApp groups. They can see their test copies and difference/discrepancy (if any) is resolved there and then. Record of obtained marks is maintained. Assignments: Faculty evaluates the assignments based on parameters namely content, timely submission, clarity, neatness, etc. The evaluated assignments are returned to students thus maintaining the transparency of the marks assigned. Attendance: Students are awarded marks for attendance as per the guidelines of Kurukshetra University. All these components are tabulated and the final internal assessment awards are prepared. The Controller of Examination approves the award lists and the dealing hand communicates the award lists to the University. Hence, the whole procedure of internal assessment is methodical and transparent.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://mpncmullana.ac.in/student-grievances.html">http://mpncmullana.ac.in/student-grievances.html</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to deal with internal examination related grievances is transparent, time-bound and efficient. Right at the beginning of the session, the faculty conveys the complete evaluation process including internal assessment and external end-semester examination to the students. The schedule of the internal examination tests is communicated to the students in advance. The tests are conducted under proper invigilation and evaluation of answer sheet is completed within three working days. The answer sheets are then shown to the students and the grievances/discrepancies (if any) are resolved there and then. Finally, internal assessment awards are uploaded on the university portal. The final result of the end-semester university examination can be challenged through rechecking/re-evaluation. Forms for re-checking/re-evaluation are shared by the university as soon as the result is declared. Students

displeased with their result, can apply for re-checking/re-evaluation by paying nominal fees. Re-checking is opted for calculation of the total marks obtained along with any unchecked portion whereas re-evaluation process is carried out by re-evaluation of the answer sheet by some other faculty member. This complete process is time-bound and the aggrieved student gets the updated result within a month. Hence, the whole mechanism is efficient and executed with honesty and diligence.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://examforms.kuk.ac.in/CollegeControl/InternalMarksEntryCollege.aspx">https://examforms.kuk.ac.in/CollegeControl/InternalMarksEntryCollege.aspx</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college has drafted a well-defined set of learning outcomes for all the Programmes. The Vision and Mission of the College emphasize on promoting value education so as to prepare the students to accept the challenges of their future personal, professional and social lives. The Programme outcomes, programme specific outcomes and papers offered are available in the respective departments for ready reference of the teachers and the students. Copies of the same have been uploaded on the college website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://mpncmullana.ac.in/course-outcomes.html">http://mpncmullana.ac.in/course-outcomes.html</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Program Outcomes and Program Specific Outcomes of the relevant courses are assessed by two ways. The Direct method includes assessing/examining/observing/evaluating student's knowledge/skills/performance against quantifiable course outcomes. The knowledge and skills desired as per course outcomes are mapped

to specific problems on University Examination, internal exams and assignments. At the culmination of each semester, university conducts end-semester examinations and based on the result published by university, the course outcomes are measured. Apart from this, the unit-tests, assignments also act as a tool to assess the POs and PSOs. The Indirect method includes the assessment tools namely- Students Grievances Forms, Student Feedback Forms and Student Satisfaction Surveys.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://mpncmullana.ac.in/feedback.html">http://mpncmullana.ac.in/feedback.html</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

42

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://drive.google.com/file/d/1dQrjm0eer7mfNx9yjLcOlkfM49kx4N2R/view?usp=share_link">https://drive.google.com/file/d/1dQrjm0eer7mfNx9yjLcOlkfM49kx4N2R/view?usp=share_link</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://mpncmullana.ac.in/student-satisfaction-survey.html>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">No funds received by any department. Therefore, no link is available.</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our Institution provides resources, healthy atmosphere, infrastructure, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. In the institution there is Cultural Committee, Commerce, English Literary Society & Hindi Association, Women Cell, N.C.C., N.S.S., Sports Club, N.I.C. and Legal Literacy Cell etc. through which students and faculty members are encouraged to undertake innovative activities which are helpful for enhancing the various skills. Hindi & English Associations conducted innovative activities which give exposure to the students. Women Cell conducted Poem Recitation on Women's Life, Mehndi & Rangoli competitions etc. N.C.C. conducted various programmes such as Swatchta Abhiyan, Nadi Utsav Abhiyan, National Level Online Essay Writing and Poster Making competitions for celebrating National Girl Child Day, Celebration of Republic & Independence Day, Poem Recitation Competition on International Nurses Day, Celebration of Yoga Day; World No Tobacco Day through NUKKAD NATAK; World Environment Day & Kargil Diwas etc. N.S.S. conducted various activities in innovative ways i.e. Extension Lecture on Healthy and Nutritious Food, Poster Making competition on Drug De-Addiction, Red Ribbon Making to mark World Aids Day, Red ribbon Badge Making for the Awareness of HIV, Run by Youth etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://docs.google.com/document/d/10qz-JFJzS_uG4kjq7F_DTZi-LY71TVZh/edit?usp=share_link&amp;ouid=109151246840611712482&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/10qz-JFJzS_uG4kjq7F_DTZi-LY71TVZh/edit?usp=share_link&amp;ouid=109151246840611712482&amp;rtpof=true&amp;sd=true</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="#">No URL to the research page on HEI website</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organized a number of extension activities during the year to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participated in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. The NCC unit of the college organized various extension activities as tree plantation, Swachata Abhiyan, National Girl Child Day, IPR Workshop Conducted in Association with Government of India under NIPAM by Legal Literacy Cell. Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of



social issues through various programmes like Environmental Awareness, Tree Plantation etc.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1Igtitf9RTNQMfNFNCRTbox5XJPDATYAx/edit?usp=share_link&amp;ouid=109151246840611712482&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1Igtitf9RTNQMfNFNCRTbox5XJPDATYAx/edit?usp=share_link&amp;ouid=109151246840611712482&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

29

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

829

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has well-furnished and spacious physical infrastructure to promote teaching-learning environment. These facilities consist of Computer lab, English Lab, Music Room, Gym, Girls Common Room, Canteen etc. The college ensures adequate availability and optimal utilization of these facilities in order to create an environment of excellence in education in the modern era of technology. The College building and maintenance Committee conducts regular checks and inspections of the available facilities periodically and regularly to ensure optimum working of each system and facility. There is a five membered advisory committee which gives valuable suggestions time to time for the feasible utilisation of available resources. The College ensures optimal utilization of the resources by encouraging innovative teaching learning practices like use of power point presentations, online meeting platforms namely Google meet and class whatsapp groups etc. Regular workshops/awareness programmes, training programmes are conducted for optimal deployment of infrastructure and utilization of technology.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mpncmullana.ac.in">http://mpncmullana.ac.in</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution utilizes its resources to provide an environment to its students where they are encouraged to participate in sports and extra-curricular activities. . These students are selected through selection trials by the college and by Kurukshetra University, Kurukshetra.

Yoga Classes /Awareness Programme : -

Although the college does not have an established Yoga Centre even that Yoga Day is celebrated every year and this year one day Yoga Awareness Programme was conducted for the faculty and students by expert Yoga teacher.

Cultural activities:

The college organises Talent Show every year as per schedule given by Kurukshetra University, Kurukshetra. It helps to search the hidden talent of the students. It not only helps in developing a spirit of teamwork, leadership quality, and better communication skills amongst the students but also helps in overcoming their stage-fright. Apart from this, the event offers sheer entertainment to the students. Some of the categories of the Talent Show are Orchestra, Solo-dance, Group-dance, Plays and Skits on social and moral themes especially in the local dialect Haryanvi etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mpncmullana.ac.in/gymnasium.html">http://mpncmullana.ac.in/gymnasium.html</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

206609

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library plays a central role in enhancing the quality of academic and research environment in the institution. The library is a place in the Institute where huge collections of academic books, journals, magazines, research projects, rare books, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding on various subjects. The college library is an important hub of student life.

The college library is using a Software Platform Version 5.6.1 and the library is partially automated. It provides OPAC device to students and faculty members to have access books by Subject,

**Authors, Accession no. and Title.** The total numbers of books in the library are 13220 including reference books and number of visitors per day is 55-60(includes staff and students).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drive.google.com/file/d/19On17QRj8Bc0_ybKvlUZxolNZBHtyvwx/view?usp=sharing">https://drive.google.com/file/d/19On17QRj8Bc0_ybKvlUZxolNZBHtyvwx/view?usp=sharing</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**42568**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

55

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure has been upgraded and a special plan of BSNL with 100 MBPS speed with 8MB capecity has been installed in the college. The college has a plan for Smart Classrooms equipped with Interactive Board, LCD Projector, Printers and desk tops with high configuration as early as possible.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

827168

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Institutional mechanism for maintenance and up gradation of the physical infrastructure, academic and sport facilities is very good.**

**Building Infrastructure : -**

Being fully Government Aided Institution, a constant effort is made to provide safe and secure space for equipments and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the Building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this Committee. For the maintenance of toilets and service areas college sweeper has been engaged for cleaning the toilets, washrooms and buildings.

Physical verification of stock, computer equipments and other office equipments carried out to record from time to time. The committee brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of college development fund.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

297

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 439 550 506">File Description</th> <th data-bbox="550 439 1469 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 550 656">Link to Institutional website</td> <td data-bbox="550 506 1469 656"><a href="https://drive.google.com/file/d/1I4I9RqsrR-4Ii1HuyTDX43hul4gsFC4j/view?usp=sharing">https://drive.google.com/file/d/1I4I9RqsrR-4Ii1HuyTDX43hul4gsFC4j/view?usp=sharing</a></td> </tr> <tr> <td data-bbox="86 656 550 723">Any additional information</td> <td data-bbox="550 656 1469 723"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 723 550 869">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="550 723 1469 869"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	<a href="https://drive.google.com/file/d/1I4I9RqsrR-4Ii1HuyTDX43hul4gsFC4j/view?usp=sharing">https://drive.google.com/file/d/1I4I9RqsrR-4Ii1HuyTDX43hul4gsFC4j/view?usp=sharing</a>	Any additional information	<a href="#">View File</a>	Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Link to Institutional website	<a href="https://drive.google.com/file/d/1I4I9RqsrR-4Ii1HuyTDX43hul4gsFC4j/view?usp=sharing">https://drive.google.com/file/d/1I4I9RqsrR-4Ii1HuyTDX43hul4gsFC4j/view?usp=sharing</a>								
Any additional information	<a href="#">View File</a>								
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>100</b>									
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>100</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1238 550 1305">File Description</th> <th data-bbox="550 1238 1469 1305">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1305 550 1373">Any additional information</td> <td data-bbox="550 1305 1469 1373"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1373 550 1597">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="550 1373 1469 1597"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students are indeed an essential part of the college's development. Utilization of the support and ideas of the students is the paramount requirement for the prosperity and well-being of the

college. The college has always understood and adopted the values of decentralization, involvement and contributions of the students in decision making in various academic, administrative and co-curricular activities of the college. Students are given active representation in various Department Associations. They are the driving force to organize various activities. Further, they are nominated/enrolled in various committees/ societies in the college to ensure maximum student participation so that the policies and practices adopted have due consideration to the students' needs and are students' centric. This helps in updating their knowledge in areas of diverse domains. Further, the college Annual Magazine "PRATAP PRATIGYA" is platform for students' information and showcasing their writing skills, have students' nominees. To give exposure to the students and to develop confidence among them, they are given the responsibility of anchoring in all the departmental functions, college functions and conferences besides extending help in all the logistic and hospitality arrangements. Two students are nominated as member IQAC by the Principal.

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/uploads/images/2023-07-28-09/b3a1b859931ccec74babab63bfae5436.pdf">http://mpncmullana.ac.in/uploads/images/2023-07-28-09/b3a1b859931ccec74babab63bfae5436.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Nil**

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:**

- To inculcate human values, gratitude and empathy in our students.
- To ensure an encouraging atmosphere leading to intellectual, spiritual and academic growth of our students.

- To empower our young students to excel in the contemporary competition and lead happy, healthy and professionally contended lives.

**Mission:**

- To inculcate the spirit of pride towards the rich cultural heritage amongst our students.
- To enable our students to attain equilibrium amongst education, industry and practical training and so as to groom them into socially awakened citizens of our nation.
- To bring the students with rural background into the mainstream by discovering their real potential
- To imbibe the ideals of Maharana Pratap, the legendary Indian king and warrior who inspires us to lead our lives with optimism, dignity, self-respect and courage

Ever since its establishment in 1983 the institution has been imparting quality education that helps students to re-define the Social, Political, Economical and Environmental patterns of society. College is reputed for its progressive approach, commitment and a well-designed integrated curriculum for the pursuit of excellence. The IQAC and Advisory Committee of the college have taken the initiative in the preparation of the prospective plan while considering the vision and mission of our college. The IQAC prepares an annual report to view the progress of the students, college and the academic pursuits of the teaching staff.

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/vision-and-mission.html">http://mpncmullana.ac.in/vision-and-mission.html</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in decentralized governance and participative management, well defined by the Governing Body, Affiliating University, DGHE and Haryana Government.

On various agendas, the management holds the Executive Committee

Meeting with the Principal to review the academic, administrative, and progressive activities planned for the growth of the institution. This meeting is held on regular intervals in the college premises. Major policy decisions are taken in these meetings. To ensure the enforcement of the decisions taken in the executive committee meeting, the Principal conducts various meetings with all the Heads of the departments. The heads of the departments and the conveners of the various committees regularly conduct departmental and committee meetings with all the members to ensure that the various committees that have been constituted are functioning effectively to ensure maintenance as well as continuous improvement in the quality of the teaching-learning process.

An examination committee is framed comprising one of the senior Staff Members as Controller Examination with members in the committee from teaching and non-teaching staff, following the rules of Kurukshetra University, Kurukshetra. The Examination committee holds meetings on a regular basis and the duties are assigned to the faculty members for invigilation, uploading of internal assessment, and end-semester practical awards. Theory examination forms (regular and reappear) internal assessment marks and end-semester final Practical and Theory marks are uploaded on the university portal by the concerned subject-teacher/staff member.

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/organogram.html">http://mpncmullana.ac.in/organogram.html</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan is in line with the institution's vision and goal, which serve as ongoing motivators for bettering academic quality policies and procedures. It is effectively used to focus on improving quality in the following areas:

Strategy Type

Details

Curriculum Development



- As the college is affiliated to Kurukshetra University, Kurukshetra, the curriculum development is the prerogative of the University. The teachers of the college play an active role in curriculum development as members of Boards of Studies which is the statutory body for designing the curriculum.

#### Teaching and

#### Learning

- Faculty uses lecture method, Power-point presentations, discussions, written/oral tests and assignments for teaching and learning in classroom.
- Lesson plans are made well in advance for the semester, in which the syllabus distribution, revision tests, assignments, problem solving sessions is taken into consideration.
- During pandemic period, from August 2020 onwards, online classes were taken by teachers by using Google Meet and Google Classroom App.

#### Examination and

#### Evaluation

- External examinations and evaluation is conducted by Kurukshetra university as per the guidelines.
- Internal assessment is done through internal tests, assignments, tutorials, term-end examinations, interviews or observation of students engaged in activities.

#### Admission of

#### Students

- All the admissions are made as per the rules of Haryana Govt. and strictly on merit.
- College is connected with online Admission portal of Haryana Govt. [www.online.highereduhry.edu.in](http://www.online.highereduhry.edu.in).
- The college makes all the efforts to ensure the implementation of the reservation policy framed by Government of Haryana and K.U. Kurukshetra.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1pXv8DDkLQJvtdiUmU8ZJdK-NYsU2tYIz/view?usp=sharing">https://drive.google.com/file/d/1pXv8DDkLQJvtdiUmU8ZJdK-NYsU2tYIz/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a two-tier governance system. At the top level, the college is governed by the parent body, Maharana Pratap National College Managing Committee and Educational Society. At the college level, the administrative responsibilities lies on the Principal, assisted by the IQAC. For the smooth functioning of the institute, two members from the Teaching Staff and one member of the Non-teaching Staff act as college representative in the governing body, which takes decisions. The management gives permission for the enrollment of higher studies like P.h.D, permission for new courses initiated by the faculty, new infrastructure, vacancy for sanctioned posts, appointment of faculty, promotions, sanction of leave for Research Programmes within the country as well as abroad, financial assistance for Research Programmes and sanction of leave for abroad visits etc. An efficient and effective leadership is carried out through decentralization in the form of setting up of various policy making bodies. such as IQAC , Advisory Committee, Admission committee, Examination committee, Time-Table committee and many more under the leadership of the Principal. Recruitment Policy and promotion policy is as per the norms of UGC, affiliating University and Government of Haryana.

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/governing">http://mpncmullana.ac.in/governing</a>
Link to Organogram of the institution webpage	<a href="http://mpncmullana.ac.in/organogram.html">http://mpncmullana.ac.in/organogram.html</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and**

A. All of the above

## Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

#### Welfare measures for Teaching and Non-Teaching Staff

##### Leave Benefits

- Casual Leave as per the university norms are allowed.
- Three Restricted holidays are allowed besides casual leaves.
- there is a provision of compensatory leave as per rules.
- Duty Leave for teachers attending academic programmes like orientation, refresher courses or short-term courses.
- Duty Leave for teachers for attending seminars/conferences or workshops for paper presentations.
- Duty leave for non-teaching staff for going out of station for official work.
- Maternity leave for 6 months for female employees.
- Earned Leave

##### Retirement Benefits

- GPF (General Provident Fund) which allows Pension to employees after superannuation
- Gratuity
- PF and loan facility from PF
- NPS (National Pension Scheme for employees who joined services after 01.01.2004)

##### Other Facilities

- Canteen

- Clean Drinking Water Facility
- Parking Facility
- Uniform to class IV employees

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/canteen.html">http://mpncmullana.ac.in/canteen.html</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Performance Appraisal System for Teaching Staff

- After every one year of service, each employee's performance is evaluated with the objective of looking at the scope of growth and future progress. For this each employee has to submit ACR.

- The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).
- When their promotion is due, then PBAS proforma filled by the faculty member is checked and verified by the IQAC and the Principal.
- The Annual Confidential Report and the Performance Appraisal System have proven to be quite useful in assessing employees' performance, encouraging them, understanding their strengths/shortcomings and above all, ensuring improved results in future.

**Performance Appraisal System for Non-Teaching Staff**

- The College follows the performance appraisal procedures as per UGC norms.
- The Annual Performance Appraisal Report (APAR) is filled by the respective Reporting Officer of the employee and further certified by Reviewing Officer.
- Both Reviewing and Reporting Officers accord points to the concerned employee on a scale of 5 i.e., outstanding, very good, good, average, and below average after a careful insight into the eight different parameters.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1V6I2XdN9w21t0Wy9AEJsKfWla6DtfDok/view?usp=sharing">https://drive.google.com/file/d/1V6I2XdN9w21t0Wy9AEJsKfWla6DtfDok/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit is conducted by Bursar, IQAC, Auditors appointed by Management and External Audit is conducted by Experts appointed by University and DGHE. Mechanism for Internal and External Audits is as follows:

**Internal Audit**

- Internal auditing is a continuous process that occurs after each and every financial transaction, with the college itself

verifies the data at the initial stage.

- The College Accountant scrutinizes and validates the financial data at the initial stage.
- All the financial matters (income/expenditure) are closely monitored by the accountant and the College Bursar.
- For any kind of purchase, the college has framed a Purchase Committee. For orders of above Rs 5,000 quotations are called and then the decision of purchase is made.

**External Audit**

- After the end of every financial year, an external audit is conducted by a certified Chartered Accountant, appointed by the college, who also serves as an auditor.
- All the bills and vouchers related to income and expenditure are properly checked.
- He/she verifies the purchase records and the stock registers thoroughly.
- Audit objections, if any, are handled by the accountant.
- Chartered Accountant prepares the final balance sheet and submits his audit report to the college.
- An external audit is also conducted by the experts appointed by DGHE to check the salary grant.
- Besides the these two external audits, University also send auditors to conduct external audit for fees and funds.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1d0jxKazKH7F_0s3dql-0F0iJaJG3c3xQ/view?usp=sharing">https://drive.google.com/file/d/1d0jxKazKH7F_0s3dql-0F0iJaJG3c3xQ/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

300000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Sources of Funds

- 95% funds are through DGHE Grant
- 5% trust share is generated by the College
- Fees from students for aided and self-finance courses.

##### Utilization of Funds

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- A part of fees from aided courses is sent to the university and the remaining part is utilized for development of infrastructure of the college.
- Fees from self-financing courses is used to pay the salaries of the adhoc staff and for various other expenditures related to the improvement of the physical and academic facilities for the students.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/140d30rdgzz-ERLb2D_x-dbV2j_geuaXi/view?usp=sharing">https://drive.google.com/file/d/140d30rdgzz-ERLb2D_x-dbV2j_geuaXi/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC of the College has a major role to play for assuring the quality of the working of the institution. During this pandemic, all the members of IQAC of the college kept a close eye on the**



requirements towards the betterment of the college and for the growth of the students, staff and faculty alike.

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/uploads/images/2022-12-25-05/aad9dd44bae357405654d66e2b0f2bfd.pdf">http://mpncmullana.ac.in/uploads/images/2022-12-25-05/aad9dd44bae357405654d66e2b0f2bfd.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and take steps to improve the quality of teaching and learning process. Based on the university academic calendar, the institute schedules the academic calendar well in advance at the start of the year with ample time-frame for not only the regular teaching-learning process but also to accommodate various events like seminars/guest lectures and many more. The lesson plan is prepared by the faculty members for all the subjects, they teach in that particular semester. The college has a feedback system through which students evaluate the faculty vis-a-vis quality of teaching learning process. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subjects gives a clear idea about the problems faced by the students. Further, this practice supports the process of betterment of the college.

File Description	Documents
Paste link for additional information	<a href="http://mpncmullana.ac.in/academic-calendar.html">http://mpncmullana.ac.in/academic-calendar.html</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF**

**D. Any 1 of the above**

**any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://drive.google.com/file/d/168pIkfWoeKiOM2vi0mgBI2GhxBsf4A4R/view?usp=sharing">https://drive.google.com/file/d/168pIkfWoeKiOM2vi0mgBI2GhxBsf4A4R/view?usp=sharing</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Cell actively creates awareness about women's rights and helps them become mentally, physically and psychologically strong through various activities like extension lectures, declamation contests, poetic recitation competitions etc. The institution promotes gender sensitization through co-curricular activities like workshops, seminars, guest lectures, street plays, poster exhibitions, counselling etc. The institution provides safety and security facilities for the staff and students such as CCTV Surveillance throughout the campus and security arrangements.

List of activities for the promotion of gender equity during the year

1. "Mehndi Competition" was organized by Women Cell on Ahoi Ashtmi on October 28, 2021.
2. Rangoli Competition was organized on October 30, 2021.
3. To celebrate National Girl Child Day a National Level Online Poster Making and Essay Making Competition was organised on Jan 24, 2022, by NSS and NCC.
4. Tree Plantation drive was conducted on 08.03.2022 to celebrate

"International Women's Day".

5.NCC ( Girls Wing ) organised a Poem Recitation competition on International Nurses Day on May 12, 2022.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1PlL19grGVZyGRW8vNeJXFAYeWYGoA82q/view?usp=sharing">https://drive.google.com/file/d/1PlL19grGVZyGRW8vNeJXFAYeWYGoA82q/view?usp=sharing</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://mpncmullana.ac.in/girls-common-room.html">http://mpncmullana.ac.in/girls-common-room.html</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management:** For the collection of solid waste, floor-wise separate bins are kept. For the reuse of used paper, both sides of the paper are used for rough official drafts. Garbage is segregated into wet and dry bins. The dry waste is sold to the scrap dealer.

**Liquid Waste Management:** Regular maintenance of taps, drainage and water pipelines is maintained.

**Biomedical Waste Management-** The college has no biomedical waste management system. **Waste Management-** There is no e-waste or e-medical waste in the college. However non-working computers or

printers etc are sold to junk man. Waste recycling system- At present there is no waste recycling system in the college. Water is siple poured ito soak pits. Hazardous chemicals and radioactive waste management- There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>B. Any 3 of the above</b>
<ol style="list-style-type: none"> <li>1. Restricted entry of automobiles</li> <li>2. Use of bicycles/ Battery-powered vehicles</li> <li>3. Pedestrian-friendly pathways</li> <li>4. Ban on use of plastic</li> <li>5. Landscaping</li> </ol>	

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The extension activities are targeted towards enabling a holistic environment for student development. The institution believes in the equality of all cultures and traditions as is evident from the fact that students belonging to different castes and religions are studying without any discrimination. The list of Activities / initiatives in providing an inclusive environment is as follows:

1. Cleanliness Drive under Swachh Bharat Abhiyan by NCC (Girls) on the occasion of Gandhi Jayanti on 2nd October 2021.

2. Aids Day Celebration By NSS on Dec. 01, 2021. with various Activities like Badge Making, Poster Making etc.

3. As Per the guidelines issued by the Government of India, the N.S. organised a virtual Surya Namaskar to mark the holy occasion of Makar Sankranti on January 14, 2022.

4. Celebrating Rivers of India NCC (Girls) organised Cleanliness Drive at Markanda River Mullana on Dec. 21, 2021.

5. NCC ( Girls Wing ) organised a Poem Recitation competition on International Nurses Day on May 12, 2022.

6. NCC( Girls Wing ) celebrated World Environment Day with E-Pledge on June 5, 2022.

7. NCC and NSS celebrated International Yoga day On June 21, 2022.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. List of various activities conducted to sensitise students and staff about their values, rights, duties and responsibilities as good citizens.

1. Cleanliness Drive under Swachh Bharat Abhiyan by NCC (Girls) on the occasion of Gandhi Jayanti on 2nd October 2021

2. Poster-making Competition on Drug De-Addiction was organised by NSS on November 23, 2021.

3. To create awareness on WORLD AIDS DAY, the girls in the College premises framed a red ribbon logo on December 02, 2021. The theme of this activity was "End inequalities, End AIDS, End Epidemics".

4. To mark Azadi ka Amrit Mahotsav, N.S.S. Unit organized an Oath taking ceremony of the Preamble of the Indian Constitution and the Run for Unity campaign. The event was organised to celebrate Constitution Day on the college campus on December 30, 2021.

5. Tree Plantation drive was conducted on 08.03.2022 to celebrate "International Women's Day"

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://drive.google.com/file/d/1A9fV3RgE7Sp6v5pdhy0YvhB3269LDaiS/view?usp=share_link">https://drive.google.com/file/d/1A9fV3RgE7Sp6v5pdhy0YvhB3269LDaiS/view?usp=share_link</a>
Any other relevant information	<a href="https://drive.google.com/file/d/1fG4jz6TwyVmFNMedhGgInVCC3m1aMcYg/view?usp=sharing">https://drive.google.com/file/d/1fG4jz6TwyVmFNMedhGgInVCC3m1aMcYg/view?usp=sharing</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating national and international days, events and festivals throughout the year. List of Celebration of national and international commemorative days, events and festivals.

1. Cleanliness Drive under Swachh Bharat Abhiyan by NCC (Girls) on the occasion of Gandhi Jayanti on 2nd October 2021
2. To create awareness on WORLD AIDS DAY, the girls in the College premises framed a red ribbon logo on December 02, 2021. The theme of this activity was "End inequalities, End AIDS, End Epidemics".
3. To mark Azadi ka Amrit Mahotsav, N.S.S. Unit organized an Oath taking ceremony of the Preamble of the Indian Constitution and the Run for Unity campaign. The event was organised to celebrate Constitution Day on the college campus on December 30, 2021.



4. Republic Day was celebrated on Jan. 26, 2022, By Both the NCC Wings.
5. Tree Plantation drive was conducted on 08.03.2022 to celebrate "International Women's Day".
6. NCC ( Girls Wing ) organised a Poem Recitation competition on International Nurses Day on May 12, 2022.
7. NCC( Girls Wing ) celebrated World Environment Day with E-Pledge on June 5, 2022.
8. NCC and NSS celebrated International Yoga day On June 21, 2022.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College has implemented two best practices successfully.

### 1.Promotion of universal values among students.

In today's world, where majority of the people are pursuing only self interests relentlessly, the institution recognises the need to inculcate universal values like promotion of truth, selflessness, righteousness etc. The value education cell of our college is working with this goal.

The value education cell inculcates among the students.

- Harmonious development of body, mind and soul and promotion of universal values.
- Cultivate inner calmness-a way to peace to help others
- To preach and practice truthfulness.
- To deal with academic and emotional stress by tapping their inner sources of strength.

- To develop a positive attitude

## 2. Environment Consciousness

The use of plastic bags is avoided in the campus and the authority is planning to declare the entire campus as "No Plastic Zone".

- Students and staff are motivated to use jute bags or cotton bags
- The students and faculty have planted several tree saplings during various tree plantation programmes organized by the institution through the NCC, NSS and all these trees are taken care of and maintained by the gardeners of the institution.
- Care is taken to ensure that the college environment has low levels of carbon emission and low pollution levels so that the campus is healthy for all.

File Description	Documents
Best practices in the Institutional website	<a href="http://mpncmullana.ac.in/campus/institutional-best-practices.html">http://mpncmullana.ac.in/campus/institutional-best-practices.html</a>
Any other relevant information	<u>Nil</u>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Maharana Pratap National College has a set of high values and standards for the improvement of community living. A combination of learning and curiosity of actions from the institution for years provides good actions for the betterment of the marginalised community, especially the rural society. We are passionate about making a positive impact on them. Externally, we are driven to deliver our mission and convinced of the transformative power of education to them for their betterment. We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people and being aware of social, environmental and gender issues, and inequities in society. We provide an opportunity for every student to contribute to making the society in which they live a better place and to grow as better individuals. The college is committed to quality and excellence in all its activities-teaching, training and extension. Along with other sports cultural and technical activities, the NSS unit plans

activities like awareness rallies, extension lectures and field visits to expose the students to the pressing issues in our society.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Plan of Action

1. Campus placement drives for students in the college.
2. To introduce skill oriented Add-on Course and certificate courses.
3. Offline/online seminars, conferences, workshops, extension activities, training programs for teaching, non-teaching staff etc.
4. Construction of New Administrative Block
5. Bus facility for Girls Students
6. To improve Infrastructure facilities, Library facility, E-resources.
7. Solar panells for Green Energy Source.
8. To set up a smart classroom in the campus.